



750 Hospital Loop Craig, Colorado 81625 970-824-9411

**BOARD OF TRUSTEES MEETING MINUTES
Thursday, September 3, 2015, Rooms A, B, C**

Board of Trustees members present: Forrest Luke, Chair; Todd Jourgensen, Vice Chair; Cathrine Blevins, Sec./Treasurer; Don Myers, Don Cook; Gary Ellgen; and Alman Nicodemus.

Hospital Staff present: John Rossfeld, CEO; Beka Warren, RN, CQO; Jennifer Riley, CM & BD; Tim Howard, Interim CFO; Denise Arola, Controller; Robert Lunt, Interim Clinic Manager; Chris Kalinowski, CNO; and Julie Hanna, Executive Assistant and Recorder.

Guests present: Gerald Parton, QHR Region 9 VP; Lauren Blair of Craig Daily Press; Stayton Mosbey, EMT; Elizabeth Metcalf, ED/EMS Manager; Katrina Geis, Radiology Manager, and Gerard Geis.

Call to Order. The meeting was called to order at 7:05 p.m. by Forrest Luke, Chair.

Opportunity for Public to Address the Board. There were no requests.

Agenda Review. Item G.1. was moved to the beginning of the meeting.

Educational Opportunities – There were none for this month.

September Calendar. The calendar was reviewed and an additional event added. A revised calendar will be distributed to the trustees.

At 7:15 the board adjourned to executive session. Asked to remain were the board members.

MOTION 2015:55 - Moved by Todd Jourgensen, seconded by Don Cook, That the Board of Trustees adjourn to executive session for the purpose of receiving legal advice on specific legal questions C.R.S. § 24-6-402(4)(b). Ayes, all. Motion carried.

At 7:45 p.m. the board returned to regular session and took a short break until 7:50 p.m.

Consent Agenda. The consent agenda was reviewed by the board.

MOTION 2015 – 56: Moved by Don Cook, Seconded by Todd Jourgensen, That the Board of Trustees approve the Board of Trustee minutes for the meeting of August 6, 2015; Approve the Board of Trustee Minutes for the E-meeting of August 10, 2015; Approve the Board of Trustee Minutes for the Special Meeting of August 27, 2015; Accept the Finance Committee minutes for the meeting of August 19, 2015; Accept the Quality Committee minutes for the meeting of August 13, 2015; Accept The Memorial Hospital Joint Conference minutes for the meeting of August 10, 2015. Ayes, all. Motion carried.

Medical Staff Privileges. Chris Kalinowski presented the Medical Staff Privileges on behalf of Dr. Larry Kipe, Chief of Staff, who was called away.

MOTION 2015:57 – Moved by Alman Nicodemus, seconded by Cathrine Blevins, That the following privileges be approved as reviewed and recommended by the Credentials Committee on September 1, 2015 and the Medical Executive Committee on September 2, 2015.

The following files were presented for **Provisional** appointment:

- **Jane E. Nydam, MD –Pediatric Cardiology Tele-Medicine -**
The committee reviewed the file for Dr. Nydam and has unanimously recommended her appointment to the Provisional Provider Staff of The Memorial Hospital.
- **Claire M. Uebbing, MD – Emergency Medicine-**The committee reviewed the file for Dr. Uebbing and has unanimously recommended her appointment to the Provisional Provider Staff of The Memorial Hospital.

The following files were presented for **Advancement**:

- **Alireza Etemadi, MD-Emergency Medicine-** The committee reviewed the file for Dr. Etemadi and has unanimously recommended his advancement to the Associate Provider Staff of The Memorial Hospital.
- **Brian P. Letts, MD-Emergency Medicine-** The committee reviewed the file for Dr. Letts and has unanimously recommended his advancement to the Associate Provider Staff of The Memorial Hospital.
- **Elise Sullivan, MD-Family Medicine-** The committee reviewed the file for Dr. Sullivan and has unanimously recommended her advancement to the Associate Provider Staff of The Memorial Hospital.

The following files were presented for **Reappointment**:

- **Dhawal A. Goradia, MD-Radiology Medicine-** The committee reviewed the file for Dr. Goradia and has unanimously recommended his reappointment to the Associate Provider Staff of The Memorial Hospital.
- **Dariusz P. Bulczak, MD-Radiology Medicine-** The committee reviewed the file for Dr. Bulczak and has unanimously recommended his reappointment to the Associate Provider Staff of The Memorial Hospital.
- **Rebecca A. Magno, MD-Radiology Medicine-** The committee reviewed the file for Dr. Magno and has unanimously recommended her reappointment to the Associate Provider Staff of The Memorial Hospital.
- **Thomas N. Davis, MD-Radiology Medicine-** The committee reviewed the file for Dr. Davis and has unanimously recommended his reappointment to the Associate Provider Staff of The Memorial Hospital.
- **Marc H. Paul, MD-Radiology Medicine-** The committee reviewed the file for Dr. Paul and has unanimously recommended his reappointment to the Associate Provider Staff of The Memorial Hospital.

Ayes, all. Motion carried.

Philips Lifeline Agreement. Chris Kalinowski, CNO, presented this contract renewal for forty upgraded units (wireless and GPS capability) on a sixty month lease.

MOTION 2015:58 – Moved by Don Cook, seconded by Gary Ellgen, that the Board of Trustees approve the renewal lease for sixty months in the amount of \$79,764.00. Ayes, all. Motion carried.

Consultant Agreement. Forrest Luke presented this consulting agreement with Kim Bird, a former hospital administrator with extensive experience in health care management, to help the board assess the hospital's anticipated needs for external management and consulting services.

MOTION 2015:59 – Moved by Todd Jourgensen, seconded by Cathrine Blevins, That the Board of Trustees approve the Consultant Agreement with Kim Bird. Ayes, all. Motion carried.

ICD-10 Preparation. Tim Howard advised the board that preparation is going well for the hospital for this October 1, 2015, conversion date. Vendor testing has been done, and most of the larger payers are testing with larger hospitals in the state. Physician education coding clinics have been scheduled as well as additional coder training.

July 2015 Financial Report. Tim Howard, Interim CFO, presented the July financial report. Areas of focus were:

- a. July net income was \$887,000. Earnings were increased by \$546,000 in Colorado Supplemental Medicaid payment which will also be received in August and September.
- b. OP volumes continue to run significantly higher than prior years.
- c. The 2010 Cost Report with Novitas auditors was finalized noting \$97,000 in receivables due from Medicare of which \$65,000 has been accrued.
- d. BOT approved \$1.0 million short-term line of credit from the Bank of the San Juans. It is now pending final HUD approval. This LOC is a safety net in anticipation of Athena and ICD-10 conversions.
- e. The Clinic Financial Monitoring Tool was completed for the first six months of the calendar year.
- f. CFO continues to perform Service Line Profitability analyses at the request of the Executive Team.
- g. Dr. Kevin Borchard, Orthopaedic Surgeon, began practicing August 11. It is anticipated to be a very profitable service line and a much needed service for the community. He is already seeing seven to ten patients per day.
- f. Ken Harmon, CEO of Pioneers Medical Center, has advised that their general surgeon will be leaving in October. A shared agreement between Pioneers and TMH is being developed to have Drs. Womble and Driggs see patients in Meeker one day per week. Both physicians have capacity in their schedules.

QHR Monthly Report. Gerald Parton, Region 9 VP, reported on the comprehensive care for joint replacement payment model for acute care hospitals furnishing lower extremity joint replacement services. This is a Medicare bundled payment program.

John and Gerald are talking about affiliations and education. Gerald is working to arrange an al program to be presented by either Bob Vento or Mickey Bilbrey of QHR.

Congratulations to John who was voted by his peers to be the chairman of the Rocky Mountain

ACO.

CEO Monthly Report. John Rossfeld, CEO, reported that the ACO application has been submitted. Six hospitals from Washington will be part of the Rocky Mountain ACO which puts the group over the required number of attributed lives. Next step is approval of the ACO.

TMH Medical Clinic Report. Robert Lunt, Interim Practice Administrator, reported that the clinic had a great start with the Athena project and is pressing forward. All providers are well trained and ten Athena technical people came in to help as well.

Mr. Lunt has met one on one with all the providers assessing their needs and workflow processes. It is significant that incomplete charts are now down to a manageable number.

The clinic receives 200 phone calls between 8:00 a.m. and 1 p.m. every day. This is a tremendous amount of influx of calls. With Athena the calls can be tracked and scheduled. Patient services staff will be moved around to accommodate the calls.

Executive Session. At 8:36 the board adjourned to Executive Session. Invited to remain were the board and John Rossfeld.

MOTION 2015:60 – Moved by Alman Nicodemus, seconded by Don Cook, That the Board of Trustees adjourn to Executive Session for the purpose of reviewing matters of negotiation pursuant to C.R.S. § 24-6-402(4)(e). Ayes, all. Motion carried.

The board returned to regular session at 9:31 p.m.

Agreement for Surgical Services for Pioneers Medical Center. John Rossfeld, CEO, presented information on this physician staffing agreement that will share general surgery services with Pioneers Medical Center in Meeker.

MOTION 2015:61 – Moved by Gary Ellgen, Seconded by Alman Nicodemus, That the Board of Trustees approve the Surgical Services Agreement with Pioneers Medical Center. Ayes, all. Motion carried.

Adjournment. At 9:35 p.m. the meeting was adjourned.

Respectfully submitted,

Julie Hanna

Julie Hanna
Executive Assistant and Recorder