

BOARD OF TRUSTEES MEETING MINUTES
Thursday, September 24, 2020, 6:00 p.m.
Room ABC at Hospital and ZOOM
(Social distancing required if in-person attendance)

Call to Order. The meeting was called to order at 6:00 p.m. by Kelly Hepworth, Chair.

Board members present: Terry Carwile, Kelly Hepworth, Chandler Larsen, Forrest Luke, and Todd Jourgensen.

Board member absent: Don Myers and Denise Arola.

Hospital staff present: Sam Radke, Andy Daniels, Kyle Miller, Michael Buda (VIA ZOOM), Carol Bolt, Jennifer Riley, Dr. Jeff Womble, Amy Peck, Dr. Linda Couillard, Zachary Johnson (VIA ZOOM), Steve Hilley, Kelsie Bond and Set Roby, and Julie Hanna.

Opportunity for Public to Address the Board

Anyone who would like to speak in public comment via ZOOM will need to indicate an interest via email to Julie Hanna at Julie.hanna@memorialrh.org prior to 5:45 PM that night before the meeting begins. We will unmute the participants and we will limit the comments to three (3) minutes per person.

Anyone who is present who would like to speak in public comment will need to sign into the meeting before it begins. Comments are limited to (3) minutes per person.

Agenda Review. The agenda was accepted as presented.

October 2020 Calendar. The October calendar was reviewed and accepted by the board.

Consent Agenda – Meeting Minutes

MOTION 2020 – 68: Moved by Terry Carwile, seconded by Todd Jourgensen, That the MRH Board of Trustees approve the minutes of the meeting of August 27, 2020; accept the Finance Committee Minutes of the meeting of September 23, 2020; accept the Quality Steering Committee Minutes of the meeting of September 9, 2020; and accept the MRH Foundation Minutes of the meeting of August 24, 2020. Ayes, all. Motion carried.

Consent Agenda - Equipment/Projects Requests. Sam Radke, CFO, reported that a floor scrubber in the amount of \$9,682.00 will be purchased for use by Environmental Services. It is being paid for by the Memorial Regional Health Foundation replacing another scrubber that is at end of life. This is an informational item only.

Consent Agenda – Clinical Privileges. Medical Staff Privileges. Jeff Womble, Chief of Staff. There were no privileges to present.

2021 Proposed BOT Strategic Planning Goals. Andy Daniels presented the upcoming goals that were

discussed and recommended by the Board of Trustees at their August, 2020, Strategic Planning meeting. The primary focus of the goals is on becoming a 4-Star Hospital and all of the associated plans and work that support this mission and vision for our organization.

MOTION 2020 – 69: Moved by Todd Jourgensen, seconded by Forrest Luke, That the Board of Trustees approve the 2021 Strategic Planning Goals as presented. Ayes, all. Motion carried.

2021 Budget Guidelines and Calendar. Sam Radke, CFO, presented the budget calendar for planning, preparation and approval of the 2021 Budget. Those assumptions included 0% growth in volumes, 2% increases in the cost of goods and services, a 5% increase in hospital prices, and a 2% budget for compensate increases. The goal is a 2% positive bottom line for 2021. These are guidelines for each segment of the budget and may be deviated from with appropriate justification.

Dates that affect the BOT are:

9-24-20	Approve the guidelines and calendar
10-15-20	Send the required draft to the county
11-19-20	Full approval by the board

MOTION 2020-70: Moved by Chandler Larsen, seconded by Terry Carwile, That the Board of Trustees approve the 2021 Budget Guidelines and Calendar as presented. Ayes, all. Motion carried.

2020 Q2 Risk Dashboard. Zachary Johnson presented the report which was accepted by the board. Falls continue to be an issue.

2020 Q2 Infection Prevention Dashboard. Steve Hilley presented the report on healthcare associated infections which was accepted by the board.

CEO's Report. Andy Daniels presented his final report for goals from 2019.

Service excellence training for all staff is about to be released and as a goal has been rolled into the 4-Star Hospital Campaign.

Andy presented earlier today to the Board of Education providing an update on MRH and our 4-Star Hospital Campaign. His next public meeting is Coffee and a Newspaper scheduled for October 7 at 7:00 a.m. at the Craig Hotel.

EMS. Amy stated work is progressing well on the proposed EMS healthcare district. Healthier Colorado is a well-funded, non-profit organization with strategies to help with EMS with a campaign manager. Amy is working to find person to design district boundaries.

Rapid Care Clinic Report. Jennifer Riley presented these reports. The August patient average for the Craig Rapid Care was 22. They are preparing for flu season.

The Steamboat Clinic is open three days per week and she is starting a marketing campaign for the pharmacy.

August, 2020 Financial and Statistical Report. Sam Radke, CFO, presented the report:

Patient Days at 190 is below last month's level of 271. Note: previous amounts in 2020 have been

corrected to include all patient days. The previous years of 2017 through 2019 will be corrected next month. ED Visits at 451 are 17% below 2019's level of 510 but above July's level of 416.

Clinic visits at 2394 are below 2019's level of 3330 and above July's level of 2149.
Surgeries at 129 are above last year's level of 106 and above July's level of 122.

Cash is at \$8.6 million compared to last month's level of \$7.9 million.

No COVID-19 monies were received and no grant monies were recorded as income in the month of August. Note: There is a discrepancy on YTD earnings which will be corrected next month

Gross Patient Revenues at \$9,856,000 is at the highest level since January of this year.

Due to the Medicare Interim Cost Report we did adjust YTD Contractual adjustments by approximately \$550K, which in turn adversely affected the Net Income YTD.

Salaries at \$1.8 million are \$300K below 2019's level and are currently at \$236K below our targeted level of \$980K per pay period.

Days in AR is at 58, the lowest level in the past year.

Days Cash Days Cash on Hand is at 62.7; the second highest level this year.

Executive Session. At 6:45 p.m. the board adjourned to executive session.

MOTION 2020 – 70: Moved by Terry Carwile, seconded by Chandler Larsen, That the board adjourn to Executive Session for matters required for hospital quality management pursuant to C.R.S. 25-3-109 – 2020 – Q2 Management Report.

At 6:55 p.m. the board returned to regular session.

Adjourn. The meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Julie Hanna

Julie Hanna, Executive Assistant and Recorder