



750 Hospital Loop    Craig, Colorado    970-824-9411

**BOARD OF TRUSTEES MEETING MINUTES  
September 20, 2018, Board Room, 6:00 p.m.**

**Board Members Present:** Todd Jourgensen, Chair; Cathrine Blevins, Vice Chair; Alman Nicodemus, Secretary/Treasurer; Don Myers; and Terry Carwile.

At 6:10 p.m. Forrest Luke entered the meeting. At 6:15 p.m. Kelly Hepworth entered the meeting.

**Hospital staff present:** Andy Daniels, CEO; Jennifer Riley, VP of Hospital Operations; Beka Warren, VP of Quality; Dr. Scott Ellis, CMO; Kelsea Henry, CFO; Michael Buda, General Counsel; Amy Peck, CNO; Leanne Crowe, HR Director; Dr. Jeffrey Womble, Chief of Staff; Sam Serniak, Physician Recruiter; and Julie Hanna, Executive Assistant and Recorder.

**Guests present:** Sasha Nelson, Craig Press.

**Call to Order.** The meeting was called to order at 6:00 p.m. by Todd Jourgensen, Chair.

**Opportunity for Public to Address the Board.** Sasha Nelson reported that Craig Press is hosting a workshop regarding the Colorado Open Meetings law which will be presented by the Colorado Freedom Coalition. She extended an invitation to the board members to attend.

**Agenda Review.** The revised agenda was reviewed which deleted the Bobcat purchase, added the parking lot asphaltting and added the Trauma Commitment Resolution.

**MOTION 2018-65:** Moved by Cathrine Blevins, seconded by Alman Nicodemus, That the Board of Trustees approve the revised agenda. Ayes, all. Motion carried.

**October Calendar.** The board reviewed and accepted the calendar.

**Consent Agenda – Meeting Minutes**

**MOTION 2018-66:** Moved by Alman Nicodemus, seconded by Terry Carwile, That the Board of Trustees approve the MRH Board of Trustees minutes of the meeting August 23, 2018; approve the MRH Board of Trustees minutes of the e-meeting of September 11, 2018; accept the Quality Steering Committee minutes of the meeting of September 12, 2018; and accept the Finance Committee minutes of the meeting of September 19, 2018. Ayes, all. Motion carried.

**Consent Agenda –Projects and equipment as recommended by Finance Committee.**

**UltiPro Software.** This will replace the HR/Timekeeping portion of CPSI, and is built to integrate HR and Payroll with either Cerner or EPIC.

**OR-Spine Equipment and Instruments.** Dr. Clinton Devin has signed his ortho spine surgery contract to be effective 11-1-10. This equipment will support his spine surgery cases.

**MOTION 2018 – 67:** Moved by Alman Nicodemus, seconded by Terry Carwile, That the Board of Trustees approve the purchases of the UltiPro Software and the OR-Spine Equipment and Instruments. Ayes, all. Motion carried.

**Medical Staff privileges.** Dr. Jeff Womble presented the privileges.

**MOTION 2018 – 68:** Moved by Alman Nicodemus, seconded by Cathrine Blevins, That the Board of Trustees approve the following privileges as reviewed and recommended by the Credentials Committee on August 29, 2018; and the Medical Executive Committee on September 14, 2018.

The following files were presented for **Provisional** appointment:

- **Daniel Wandsneider, DO –Family Medicine.** The committee reviewed the file for Dr. Wandsneider and they unanimously recommended his appointment to the Provisional Provider Staff of The Memorial Hospital.
- **Linda Couillard, DO – Pediatric Medicine.** The committee reviewed the file for Dr. Couillard and they unanimously recommended her appointment to the Provisional Provider Staff of The Memorial Hospital.
- **Joseph Leary, DO – Emergency Medicine.** The committee reviewed the file for Dr. Leary and they unanimously recommended his appointment to the Provisional Provider Staff of The Memorial Hospital.
- **Stephanie Chiu, MD – Hospitalist/Family Medicine.** The committee reviewed the file for Dr. Chiu and they unanimously recommended her appointment to the Provisional Provider Staff of The Memorial Hospital.

The following files were presented for **Advancement**:

- **Marta McCrum, MD – Tele-ICU Medicine.** The committee reviewed the file for Dr. McCrum and they unanimously recommended her appointment to the Associate Provider Staff of The Memorial Hospital.

The following files were presented for **Reappointment**:

- **Joseph Morgan, MD- Radiology Medicine.** The Committee reviewed the file for Dr. Morgan and they unanimously recommended his reappointment to the Associate Provider Staff of The Memorial Hospital.
- **Jeffrey Guyon MD- Radiology Medicine.** The Committee reviewed the file for Dr. Guyon and they unanimously recommended his reappointment to the Associate Provider Staff of The Memorial Hospital.
- **Samuel Ahn, MD- Radiology Medicine.** The Committee reviewed the file for Dr. Ahn and they unanimously recommended his reappointment to the Associate Provider Staff of The Memorial Hospital.
- **Roland Kafuuma, MD – Hospitalist Medicine.** The Committee reviewed the file for Dr. Kafuuma and they unanimously recommended his reappointment to the Associate Provider Staff of The Memorial Hospital.
- **Tinh Huyn, MD – Emergency Medicine.** The Committee reviewed the file for Dr. Huyn and they unanimously recommended his reappointment to the Active Provider Staff of The Memorial Hospital.

Ayes, all. Motion carried.

**Licensed Clinical Social Worker (LCSW) Clinical Privileges.** Dr. Jeff Womble presented the privilege set for LCSW which are the guidelines specific for this specialty.

**MOTION 2018-69:** Moved by Alman Nicodemus, seconded by Cathrine Blevins, That the Board of Trustees approve the Licensed Clinical Social Worker Clinical Privilege set. Ayes, all. Motion carried.

**Pediatric Pulmonary Disease Clinical Privileges.** Dr. Jeff Womble presented this privilege set.

**MOTION 2018-70:** Moved by Alman Nicodemus, seconded by Terry Carwile, That the Board of Trustees approve the Pediatric Pulmonary Disease Clinic Privilege set. Ayes, all. Motion carried.

**August, 2018 Financial Report.** Kelsea Henry presented the August, 2018 Financial Report.

**CEO Monthly Report.** Andy Daniels, CEO, presented his monthly report.

**MOTION 2018-71:** Moved by Forrest Luke, seconded by Terry Carwile, That the Board of Trustees approve the 2018-2019 Organization Goals. Ayes, all. Motion carried.

**Approval of SCL Affiliation Agreement.** Andy Daniels, CEO, presented this request. The agreement does not represent the sale or acquisition of MRH by SCL. It represents a decades long partnership between the two entities. For St. Mary's it will shore up their market by partnering with local hospitals. For MRH it will allow access to their computer system at a discounted rate. We will continue to work collaboratively on several services, purchasing organizations, radiology, lab, and subspecialists.

**MOTION 2018 – 72:** Moved by Alman Nicodemus, seconded by Don Myers, That the Board of Trustees approve the SCL/MRH Affiliation Agreement. Ayes, all. Motion carried.

**EPIC Hosting Agreement.** Andy Daniels, CEO, presented this request. Both Cerner and EPIC data systems have been reviewed. Prior to affiliation with SCL, both were equally weighted. The affiliation with St. Mary's now allows for a substantial difference in cost.

**MOTION 2018-73:** Moved by Don Myers, seconded by Cathrine Blevins, That the Board of Trustees approve the EPIC Hosting Agreement. Ayes, all. Motion carried.

**Request to Moffat County Commissioners to sell Block 15, Lots 29-32, Original Town of Craig.** Andy Daniels, CEO, presented the request. This is the parking lot to the south west of the property at 785 Russell. It is no longer needed by MRH.

**MOTION 2018-74:** Moved by Alman Nicodemus, seconded by Terry Carwile, That the Board of Trustees approve placing the "parking lot" at Block 15, Lots 29-32, Original Town of Craig for sale. Ayes, all. Motion carried.

**Trauma Designation Commitment Resolution.** Amy Peck presented this resolution which confirms the Board of Trustees commitment to trauma care.

**MEMORIAL REGIONAL HEALTH  
TRAUMA DESIGNATION COMMITMENT  
RESOLUTION OF ADMINISTRATION, MEDICAL STAFF, BOARD OF TRUSTEES**

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At the September 20, 2018, meeting of Memorial Regional Health Medical Staff and Board of Trustees, after proper notice and upon a motion duly made, seconded, and passed, the following resolution was enacted.

**WHEREAS**, Administration, Medical Staff, and Board of Trustees of Memorial Regional Health of Craig, Colorado believe that a Trauma Program is consistent with the Mission of the Hospital in the provision of care and service to the community; and,

**WHEREAS**, these parties believe that the role of the Trauma Program is to provide initial stabilizing trauma care and secondary level care consistent with the State of Colorado Trauma Program's Level IV designation; and,

**WHEREAS**, the Parties acknowledge that the focus of the Program is based upon many elements designed to provide the highest level of trauma care reasonably achievable by the Hospital for victims of trauma in the Hospital's service area and that successful execution of the elements requires financial and human resources, equipment, and attention to planning; and,

**WHEREAS**, the Parties believe that its community and the individual victims of traumatic injury are best served when Administration, the Medical Staff, and Board of Trustees work in collaboration and mutual support to assure that all of the Trauma Program elements are effectively and consistently addressed by the organization; and,

**WHEREAS**, the Parties agree that compliance with the Level IV Trauma Facility Designation is consistent with the current capabilities of the organization and that a focused and continuous effort to comply with the standards, rules, and regulations that have been promulgated to guide the operation to guide the operation of Level IV designated facilities is mandatory;

**NOW BE IT RESOLVED**, that the Administration, Medical Staff, and Board of Trustees hereby express its continuing commitment to sustaining a Level IV Trauma Facility Designation in the State of Colorado.

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Andrew J. Daniels, CEO

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Date

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Dr. Scott Ellis, CMO

\_\_\_\_\_  
Date

\_\_\_\_\_  
Todd Jourgensen, Chair, Board of Trustees

\_\_\_\_\_  
Date

**MOTION 2018 – 75:** Moved by Terry Carwile, seconded by Alman Nicodemus, That the Board of Trustees approve the Trauma Designation Commitment Resolution as presented by Dr. Jeff Womble and Amy Peck, VP of Nursing. Ayes, all. Motion carried.

**NW Parking Lot at 750 Hospital Loop.** Andy Daniels, CEO, presented this information. This parking lot is required parking for the third floor MOB finish. The cost of leveling and paving is \$122,500 for 50 spaces. The bulk of the funds will come from the sale of the property at 713 Russell with the remaining funds to come from operating cash.

**MOTION 2018 – 76:** Moved by Alman Nicodemus, seconded by Forrest Luke, That the Board of Trustees approve the paving of the NW parking lot at 750 Hospital Loop with the funds coming from the sale of the property at 713 Russell and the remaining funds to come from operating cash. Ayes, all. Motion carried.

**Line of Credit.** Andy Daniels. A line of credit for \$2,000,000.00 for MRH is being requested as a backup in case we do not get to 85 days of cash on hand by 12-31-18. Three banks submitted proposals showing the cost of the line of credit. Andy Daniels recommended the proposal from the Bank of the San Juans.

**MOTION 2018 – 77:** Moved by Alman Nicodemus, seconded by Cathrine Blevins, That the Board of Trustees approve the \$2,000,000.00 line of credit as submitted by the Bank of the San Juans and designate Andrew J. Daniels, CEO, as the authorized signer. Ayes, all. Motion carried.

At 7:05 p.m. the board took a short break

At 7:15 p.m. the board adjourned to executive session.

### **Executive Session**

**MOTION 2018 – 78:** Moved by Alman Nicodemus, seconded by Terry Carwile, That the Board of Trustees adjourn to Executive Session for the purpose of reviewing matters of negotiation pursuant to C.R.S. § 24-6-402(4) (e), and Executive Session for the purpose of reviewing personnel matters pursuant to C.R.S. § 24-6-402(4)(f). Approval of Physician Contract Terms;

And

Executive Session for the purpose of reviewing matters of negotiation pursuant to C.R.S. § 24-6-402(4) (e). J.V.

Ayes, all. Motion carried.

At 7:45 p.m. the board returned to regular session.

### **Approval of Physician Contract Terms.**

**MOTION 2018 – 79:** Moved by Alman Nicodemus, seconded by Kelly Hepworth, That the Board of Trustees approve the physician contracts of Dr. Travis Preveto, FP; and Dr. Robert McLean, ENT. Ayes, all. Motion carried.

**Adjourn.** The meeting was adjourned at 7:50 p.m.

Respectfully submitted,

*Julie Hanna*

Julie Hanna

Executive Assistant and Recorder