



BOARD OF TRUSTEES MEETING MINUTES

**September 19, 2019, Board Room, 6:00 p.m.
Dinner at 5:00 p.m.**

Call to Order. The meeting was called to order by Cathrine Blevins, Chair, at 6:00 p.m.

Board Members Present: Todd Jourgensen; Cathrine Blevins, Chair; Terry Carwile, Secretary/Treasurer; and Forrest Luke.

Board Members Absent: Alman Nicodemus, Vice Chair; and Dr. Kelly Hepworth.

Hospital staff present: Andy Daniels, CEO; Jennifer Riley, VP of Operations; Kyle Miller, VP of Clinical Services; Michael Buda, General Counsel; Derrick Webb, HR Director; James Jaquith, Controller; Adrie Salcido, Outreach Coordinator; and Julie Hanna, Executive Assistant and Recorder.

Guest present: Don Cook, Moffat County Commissioner.

Opportunity for Public to Address the Board. There were no requests.

Agenda Review. There were no changes to the agenda.

Calendar. The Medical Office Building Cornerstone Laying by the Masons and the Ribbon Cutting will happen on Thursday, October 3, 2019, at 4:00 p.m.

Consent Agenda – Meeting Minutes

MOTION 2019 – 40: Moved by Todd Jourgensen, seconded by Terry Carwile, That the Board of Trustees approve the MRH Board of Trustees Minutes of the meetings of July 18, 2019 and August 22, 2019; accept the MRH Foundation Meeting Minutes of the meeting of August 26, 2019; accept the Finance Committee Minutes of the meeting of September 18, 2019; and accept Quality Steering Committee Meeting Minutes of the meeting of September 11, 2019. Ayes, all. Motion carried.

Consent Agenda –Projects and equipment as recommended by Finance Committee Meeting of September 18, 2019.

Copier Lease. We are currently on a month to month lease with RICOH, the outgoing vendor of the last five years. Three vendors provided bids. The recommendation is Lewan Technologies with a phase in plan for \$7340 per month for 39 months. The Finance Committee recommended the project be forwarded to the Board of Trustees for final approval.

473 Yampa Renovation. This request is for renovations to accommodate back office functions after the Rehab Department moves to the MOB. The space has been redesigned and two bidders presented bids. Ben Oliver's bid was \$75,000 with \$10,000 additional for electrical work (not including furniture which will be presented at a later time.) The Finance Committee

recommended the project be forwarded to the Board of Trustees for final approval. Physical Therapy will vacate the space on September 27 and 28 allowing for the work to begin in early October. The goal is to have 785 Russell emptied by the end of the year. Andy is talking with Duran Inc. about excavation of that site.

Ambulance Grant. The new ambulance has been approved through a 50% matching grant to replace the 2005 Ford F-350 unit. This will be a 2020 expense, but the grant calls for approval now in order to allocate the grant funds. The cost breakdown will be MRH: \$102,500.00 and grant funds: \$90,178.50. The Finance Committee recommended the project be forwarded to the Board of Trustees for final approval.

MOTION 2019 – 41: Moved by Terry Carwile, seconded by Todd Jourgensen, That the Board of Trustees approve the Copier Lease, 473 Yampa Renovation and the Ambulance Grant. Ayes, all. Motion carried.

Medical Staff Privileges - Dr. Jeff Womble.

MOTION 2019 – 42: Moved by Todd Jourgensen, seconded by Terry Carwile, That the Board of Trustees approve the following privileges as reviewed and recommended by the Credentials Committee on August 5, 2019, and the Medical Executive Committee on September 4, 2019.

The following file was presented for **Provisional** appointment:

- Jordan Christensen, DO – Hospitalist and Family Practice
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Ayes, all. Motion carried.

August, 2019 Financial Report. James Jaunith, Controller, presented the August finance report and responded to questions to key items on the reports.

Rapid Care Report for August, 2019. Jennifer Riley, VP of Operations, presented the August report and responded to questions.

CEO Monthly Report. Andy Daniels, CEO. We are winding down on this year's goals in anticipation of starting the newly developed 2020 Goals.

Request/Motion to sell 724 Tucker Street. Jennifer Riley presented the request to sell 724 Tucker Street which is the last residential property owned by the hospital. To continue to own the property would require repairs consisting of a new roof, upgrading the interior and addressing the settling of the foundation. An independent appraisal will also be obtained.

MOTION 2019 – 43. Moved by Todd Jourgensen, seconded by Forrest Luke, That the Board of Trustee place the property at 724 Tucker for sale and request the Moffat County Commissioners for permission to sell the property for the benefit of the hospital.

Ayes, all. Motion carried.

Nichols Fund Request/Motion/Direction – Michael Buda. This was last considered at the board's July 18, 2019, meeting. There are opportunities to utilize this fund more productively. The draft resolution addresses the use of the money in a broader way such as healthcare training and education, and moving the funds to a better interest bearing account. This is a sixty year old document that is being updated.

MOTION 2019 – 44: Moved by Don Myers, seconded by Todd Jourgensen, That the Board of Trustees accept the Resolution Approving the Transformation of the George C. Nichols and Estella R. Nichols Memorial Loan Fund to more effective Purposes as presented.

Ayes, all. Motion carried.

Proposed 2020 BOT/Organization Goals/Discussion/Motion/Direction. Andy Daniels presented a draft version of the proposed 2020 Goals which were discussed in detail.

MOTION 2019 – 45: Moved by Todd Jourgensen, seconded by Terry Carwile, That the Board of Trustees approve the Proposed 2020 BOT/Organization Goals as presented. Ayes, all. Motion carried.

Request/Motion for lease/purchase: MRH and Moffat County Affiliated Junior College District – Andy Daniels presented the proposed resolution for lease/purchase of approximately 4.179 acres, part of original CNCC Subdivision, Lot #2, City of Craig, Moffat County, Colorado. The intent of this resolution is to provide for future use of the property.

MOTION 2019 – 46: Moved by Todd Jourgensen, seconded by Forrest Luke, with Terry Carwile abstaining, That the Board of Trustees approve the MRH and Moffat County Affiliated Junior College District lease/purchase of approximately 4.179 acres, part of original CNCC Subdivision, Lot #2, City of Craig, Moffat County, Colorado. Ayes, all. Motion carried.

Executive Session

MOTION 2019 – 47: Moved by Todd Jourgensen, seconded by Terry Carwile, That the Board of Trustees adjourn to Executive Session for the purpose of reviewing personnel matters pursuant to C.R.S. § 24-6-402(4)(f). – Follow up from BOT Retreat, and CEO Annual Review. Ayes, all. Motion carried.

At 8:43 p.m. the board moved into attorney/client privilege for the purpose of receiving legal advice on specific legal questions according to C.R.S. § 24-6-402(4)(b).

At 8:47 p.m. the board returned to regular session.

Adjournment. The Board of Trustees adjourned at 8:50 p.m.

Respectfully submitted,

Julie Hanna

Julie Hanna, Executive Assistant and Recorder