



## **9-18-2025 Memorial Regional Health Board of Trustees Meeting Minutes**

Memorial Regional Health, 750 Hospital Loop, Craig, CO 81625

### **Education Session**

At the afternoon education session Jennifer Riley presented the MRH 2025 Strategic Plan Update - Final, and spoke to the board about the progress made on the goals.

### **Call to Order**

The meeting was called to order by John Ponikvar, Chair, at 6:00 p.m.

**Attendance:** Dr. Allan Reishus, Roger Richmond, John Ponikvar, Amy Updike, Steve Hilley, Denise Arola and Dr. Kelly Hepworth.

**Staff:** Michael Buda, Kyle Miller, Kristine Cooper, Brittany Johnson, Ericka Lucas, Sarah Moore, Todd Jourgensen, Anessa Kopsa, Dr. Jeffrey Womble, Dr. Linda Couillard and Julie Hanna.

**Guests:** Randy Looper, and the Nelsons, owners of Spa Country.

### **Opportunity for the Public to Address the Board**

There were no requests to address the board.

### **Employee Recognition**

There were no recognitions for this meeting.

### **Partner Updates**

#### **Moffat County Commissioners**

#### **City Council Representative**

Randy Looper from Craig City Council addressed several issues including: The city is in their final 2026 budget preparation phase with several priorities under review including development of pickle ball courts, and a proposed sports complex. The city is currently facing a deficit due to increased insurance costs. MDX has been hired to conduct a

comprehensive road master plan, which will provide a detailed analysis of street conditions and needs across the city.

The 14th Judicial District has decided to stop prosecuting smaller crimes due to staffing shortages. Ordinances for property remediation are also under review due to the city's lack of authority to force property owners to remediate dangerous or abandoned properties.

## **Agenda Review**

**MOTION 2025 - 80:** Moved by Amy Updike, seconded by Denise Arola, That the Board of Trustees approve the agenda as presented. Ayes, all. Motion carried.

## **Board of Trustees Facility Visitation Report**

Steve Hilley spoke about his Board of Trustee visit to the MRH PROPS team meeting. He was very impressed with how committed the group is to all the activities they support, including a successful fundraiser to benefit the Humane Society they facilitated in August.

## **Monthly 2025 Calendar**

The October 2025 Calendar was reviewed and accepted by the board.

## **Consent Agenda - Meeting Minutes**

**MOTION 2025-81** - Moved by Amy Updike, seconded by Denise Arola, That the Board of Trustees approve the 8-28-2025 MRH Board of Trustees Meeting Minutes; accept the 9-10-2025 MRH Quality Steering Committee Minutes; and accept the 9-15-2025 MRH Finance Committee Meeting Minutes. Ayes, all. Motion carried.

## **Quality and Patient Safety**

### **MRH Rehabilitation Report**

Ericka Lucas reviewed the Rehabilitation Dashboard performance metrics. She noted that the department has reduced to 1 traveler from 4.

### **MRH Trauma Report**

Sarah Moore outlined the trauma program structure including leadership roles and review processes, ahead of their upcoming designation review. The team is working on several initiatives including practice guidelines for isolated head injuries, improved trauma activation documentation, and enhancing nurse documentation standards. She presented the trauma dashboard, and discussed the hospital's pediatric trauma program. She detailed various

injury prevention initiatives including Stop the Bleed courses for law enforcement and community members, car seat safety programs, and educational events like Mini Med School and Safety Saturdays.

## **MRH Financial and Statistical Report and Capital Purchase Summary**

**Memorial Regional Health Statistical & Financial Highlights presented by Brittany Johnson.**

**Income Statement:** Gross revenue for the month of August was at \$12.4m (Column A, Line 4) compared to a budget of \$14.2m. We had 125 surgeries in August, compared to 155 in July. Prior year gross revenue was \$12.7m. Net Patient Revenue was \$5.5m (Column A, Line 10) for August on a budget of \$7.4m and prior year at \$6.6m.

**Expenses:** Total expenses for the month were at \$6.6m (column A, line 34) which was under budget by \$719k. We had 5 contract labor staff in August (column A, line 20). The net loss for August was \$519k on a budget of \$256k. YTD net income is \$1.1m on a budget of \$876k.

**Balance Sheet:** Operating cash for the month is at \$5m (column A, line 1) which is up from prior month at \$4.4m. Our investment account balance is \$2.3m. Under limited use assets (column A, line 16), we have \$4.6m reserved for future cost reports. On column A, line 17 we have \$5.1m that we have self-reserved for future capital purchases.

**Days in AR:** Days in AR is at 78 days for August.

**Days Cash on Hand August 2025:** Total days cash on hand is at 82.4 days in August, which is up from prior month at 77.6 days. One day of cash equals \$221,988.

**Revenue Cycle In House Billing Project** continues with the hiring of an additional EPIC experienced remote employee. The previous contract with Firstsource will be ending on 10-1-2025. The vendor has provided MRH with all the deliverables, and weekly transition meetings are scheduled through the end of the year. The initial separation payment was renegotiated to \$800K, and the first payment has been made. The Go Live date is 10-1-2025.

## **Projects and Capital Purchases as recommended by the Finance Committee**

### **Facilities Procurement - Brush Mower for Toolcat**

**Todd Jourgensen, Facilities Director.** Budgeted at \$8,600, two bids were obtained with the lower one being Severson Supply at a cost of \$8,651.67. Due to the high risk of fire these past years, the facilities department has made the decision to mow up to all property lines going forward at the hospital and the Rapid Care Clinic. The present mower is built for

grass mowing, and the new one can handle sagebrush. Two quotes were obtained. The MRH Finance Committee recommended the procurement be forwarded to the Board of Trustees.

**MOTION 2025 - 82:** Moved by Denise Arola, seconded by Steve Hilley, That the Board of Trustees approve the purchase of a brush mower for the tool cat from Severson Supply at a cost of \$8,651.67. Ayes, all. Motion carried.

#### **Cardiopulmonary Procurement - Hamilton Ventilator**

**Anessa Kopsa, CardioManager.** Budgeted at \$31,617.00, this is a single vendor procurement with Hamilton Medical for a cost of \$32,680.63, slightly over budget at \$31,617.00. This is the last ventilator to replace three that were eleven years old, no longer being supported with no parts available. The MRH Finance Committee recommended that the procurement be forwarded to the Board of Trustees.

**MOTION 2025 - 83:** Moved by Denise Arola, seconded by Steve Hilley, That the Board of Trustees approve the purchase of a ventilator from Hamilton at a cost of \$32,680.63. Ayes, all. Motion carried.

#### **Cardiopulmonary Procurement - Sleep Lab Bed**

**Anessa Kopsa, CardioManager.** Budgeted at \$7,827.00, this sleep bed from Sizewise replaces a 15 year old bed and comes with hand rail, adjustable firmness, and adjustable head and feet. This is a single vendor bid to conform with the other beds in the sleep lab at a quote of \$7,358.00, or slightly under budget. The MRH Finance Committee recommended that the purchase be forwarded to the Board of Trustees.

**MOTION 2025 - 84:** Moved by Amy Updike, seconded by Dr. Kelly Hepworth, That the Board of Trustees approve the purchase of a sleep lab bed from Sizewise at a cost of \$7,358.00. Ayes, all. Motion carried.

#### **Cardiopulmonary Procurement - Stress test treadmill**

**Anessa Kopsa, CardioManager.** Budgeted at \$5,112.00, the quote from HillRom was the same after intense negotiations. The offer to take the old bed on trade in was declined by the company. One quote was obtained due to compatibility with the current stress test system. The MRH Finance Committee recommended forwarding the procurement to the Board of Trustees on 9-18-2025.

**MOTION 2025 - 85:** Moved by Steve Hilley, seconded by Amy Updike, That the Board of Trustees approve the purchase of a Hillrom Treadmill for stress testing at a cost of \$5,112.00. Ayes, all. Motion carried.

### **Radiology Procurement - Numa Bridge Security Patch**

**Alicia Noland, Diagnostic Imaging Director, presented by Kristine Cooper** Budgeted at \$24,000.00 the actual quote with Numa was \$24,375.00. This IT security patch between x-ray equipment software and the network is required due to the recent Windows required upgrade and works by isolating the equipment to prevent security threats. The MRH Finance Committee recommended the procurement be forwarded to the Board of Trustees.

**MOTION 2025 - 86:** Moved by Denise Arola, seconded by Steve Hilley, That the Board of Trustees approve the purchase of the Numa Bridge Security Patch at a cost of \$24,375.00. Ayes, all. Motion carried.

### **Consent Agenda - Medical Staff Privileges**

Dr. Jeffrey Womble, Chief of Staff presented the 9-18-2025 MRH Medical Staff Privileges.

**MOTION 20025 - 87:** Moved by Amy Updike, seconded by Denise Arola, That the following privileges be approved as reviewed and recommended by the Credentials Committee and approved by the Medical Executive Committee:

#### **The following files are presented to the Board of Trustees for Provisional Staff appointment:**

- Julie B. Allen, DO – Tele-Radiology (proxy). The committees reviewed and approved the application and file for Dr. Allen and they recommend her appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
- Theodore A. Brown, MD – Tele-Radiology (proxy). The committees reviewed and approved the application and file for Dr. Brown and they recommend his appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
- Alfred P. Hand, MD – Tele-Radiology (proxy). The committees reviewed and approved the application and file for Dr. Hand and they recommend his appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
- Muzammil Z. Hanif, MD – Tele-Radiology (proxy). The committees reviewed and approved the application and file for Dr. Hanif and they recommend his appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
- Jason K. Roth, MD – Tele-Radiology (proxy). The committees reviewed and approved the application and file for Dr. Roth and they recommend his appointment to the Provisional Staff

of The Memorial Hospital at Craig for a term of one year.

- William E. Winn, Jr., MD – Tele-Radiology (proxy). The committees reviewed and approved the application and file for Dr. Winn and they recommend his appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
- Jason Wadiba, MD– Tele-Neurology (proxy). The committees reviewed and approved the application and file for Dr. Wadiba and they recommend his appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
- Kathryn K. Collins, MD – Tele-Pediatric Cardiology (proxy). The committees reviewed and approved the application and file for Dr. Collins and they recommend her appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
- Jeffrey R. Durst, MD – Tele-Pediatric Cardiology (proxy). The committees reviewed and approved the application and file for Dr. Hurst and they recommend his appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
- Kanika Mathur, MD – Tele-Pediatric Cardiology (proxy). The committees reviewed and approved the application and file for Dr. Mathur and they recommend her appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
- Dustin B. Nash, MD – Tele-Pediatric Cardiology (proxy). The committees reviewed and approved the application and file for Dr. Nash and they recommend his appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
- Christopher M. Rausch MD – Tele-Pediatric Cardiology (proxy). The committees reviewed and approved the application and file for Dr. Rausch and they recommend his appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
- Benjamin J. Smith, MD – Tele-Pediatric Cardiology (proxy). The committees reviewed and approved the application and file for Dr. Smith and they recommend his appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
- Johannes C. Von Alvensleben, MD – Tele-Pediatric Cardiology (proxy). The committees reviewed and approved the application and file for Dr. Von Alvensleben and they recommend his appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
- Elizabeth Yeung, MD – Tele-Pediatric Cardiology (proxy). The committees reviewed and approved the application and file for Dr. Yeung and they recommend her appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.

**The following files are presented to the Board of Trustees for Advancement of privileges:**

None

**The following files are presented to the Board of Trustees for Reappointment of privileges:**

□ Christopher Beau Willison, MD – Emergency Medicine. The committees reviewed and approved the application and file for Dr. Willison and they recommend his reappointment to the Associate Staff of The Memorial Hospital at Craig for a term of three years.

Ayes, all. Motion carried.

## **Old Business**

### **Spa Country - MRH Proposed Easement**

The Board of Trustees reviewed and discussed a request for an easement across MRH property adjacent to the Rapid Care Clinic at 2020 W. Victory Way to run a water line for Spa Country development. After a site visit with stakeholders earlier in the day, terms of the sale of the easement to Austin Nelson of Spa County were determined. Legal counsel will draft the legal documentation to be presented at the October MRH Board of Trustees meeting.

## **New Business**

**MRH Medical Staff Rules and Regulations.** A proposed amendment regarding definition of the notification process and timeline for delinquent charts by providers was presented and discussed.

**MOTION 2025 - 88:** Moved by Amy Updike, seconded by Dr. Kelly Hepworth, That the Board of Trustees approve the amendment regarding delinquent charts to the MRH Medical staff Rules and Regulations be approved. Ayes, all. Motion carried.

## **Adjourn**

There being no further business, the meeting was adjourned at 7:28 p.m.

Respectfully submitted: Julie Hanna, Executive Assistant and Recorder.