



Memorial Regional Health Board of Trustees Meeting Minutes

750 Hospital Loop, Craig, Colorado 81625

8-28-2025, 6:00 p.m.

Education Session - MRH Foundation Scholarship Presentation. At the afternoon session Eva Peroulis and Jennifer Businger of the MRH Foundation presented an overview of the foundation's mission and vision. They discussed the scholarship program.

Attendance

BOT members present: Denise Arola, Dr. Allan Reishus, John Ponikvar, Amy Updike and Steve Hilley.

BOT members absent: Dr. Kelly Hepworth, and Roger Richmond.

Staff present: Jennifer Riley, Becky Forney, Kristine Cooper, Sherri Appold, Kyle Miller, Michael Buda, Zachary Johnson, Todd Jourgensen, Dr. Linda Couillard, and Julie Hanna.

Guests present: Melody Villard.

Call to Order

John Ponikvar, Chair, called the meeting to order at 6:00 p.m.

Opportunity for the Public to Address the Board

There were no requests from the public.

Employee Recognition

MRH Employees recognized were:

Kay Smith for 5 years in September as introduced by Jennifer Riley. Kay is an asset to the EVS team and works friday, saturday, and sunday shifts at her request. She is dedicated, hardworking and a consistent team player.

Alicia Duarte Burciaga for 10 years in October in Dietary as presented by Cindy Adams. Alicia has been in the department the entire 10 years, takes pride in her work every day, and is supportive of patients, employees, and community dietary needs.

Sherman P. Romney for 5 years as our medical staff coordinator recognized by Zach Johnson. As a member of the quality department he confirms medical staff compliance and privileges by using his strong organizational skills.

Jennifer Riley for 15 years in September. Jennifer marked her 15-year anniversary with a reflection on the organization's growth, resilience, and future prospects. The Board of Trustees thanked Jennifer for her strong leadership.

Additional employees recognized, but unable to attend were:

Brittani Pleasant - 10 years in September

Candice Aldridge - 5 years in October.

Sylvia M. Collins - 5 years in October.

Partner Updates

Moffat County Commissioners

City Council Representative

Randy Looper expressed his kudos about the improved billing processes he has observed at MRH recently.

City Council passed a resolution to put on the ballot the 4% Marijuana tax that would fund 2% to the Library and 2% to the Museum with no sunset and no limit.

The Rural Transformation Authority will move forward with an initiative to be placed on the November ballot. This is tied to a \$1 million donation from Ski Corp. for 2026-2028, contingent on Steamboat City Council not enacting a lift tax. The formation of the RTA district would include Routt County, Craig, Hayden, Oak Creek, and Yampa.

The City has taken over the marketing of the 8th Street Town homes in an effort to extend into Routt County and other surrounding areas.

The Council passed purchase of the Industrial Park for \$1.4 million. The Antero Group will start promoting this to various businesses. The Meadowood Apartments site plan was approved. Randy expressed his thanks to Kyle for speaking in favor with actual data to support. This will break ground in the spring with final details to follow.

The Moffat County Economic Committee is being set up with initial members including the city, county and school district. The River Diversion project will be done this fall, thanks to Anson Excavating now overseeing the project.

Randy noted positive developments in public works, including 27 summer projects overseen by new director Danny Paul, who moved from Steamboat to Craig, and a \$150,000 grant application for a depot plan with Mountain Rail. Melanie Kilpatrick has been promoted to Projects and Events Manager for Parks and Recreation. City sales tax is up 6%. Sales Tax from marijuana sales is up 260% over last year.

Board of Trustees Facility Visitation Report

Amy Updike presented an update on her visit to EMS. She talked with Justin Doubrava about department's work including the planning and preparation to take critical care ground transports.

Agenda Review

MOTION 2025 - 74: Moved by Amy Updike, seconded by Denise Arola, That the Board of Trustees accept the agenda as presented. Ayes, all. Motion carried.

Monthly 2025 Calendar

The Board of Trustees reviewed and accepted the September 2025 Calendar.

Consent Agenda - Meeting Minutes

MOTION 2025 - 75: Moved by Amy Updike, seconded by Steve Hilley, That the Board of Trustees approve the 7-31-2025 MRH Board of Trustee Minutes; accept the 8-13-2025 MRH Quality Steering Committee Meeting Minutes; and accept the 8-25-2025 MRH Finance Committee Minutes. Ayes, all. Motion carried.

Quality and Patient Safety

No report was given at this meeting.

Reports

Risk Infection Report

Becky Forney presented the 2025 Q2 Risk Infection Report stating there were no CLABSI, COTY, surgical site infections, MRHSA, or C diff cases in the first and second quarters of 2025.

MRH Financial and Statistical Report and Capital Purchase Summary

Sherri Appold, Controller, presented the financial performance for July.

Income Statement: Gross revenue for the month of July was at \$13.3m (Column A, Line 4) compared to a budget of \$14.2m. Prior year gross revenue was \$12.5m. Net Patient Revenue was \$6.2m (Column A, Line 10) for July on a budget of \$7.4m and prior year at \$5.6m. Expenses: Total expenses for the month were at \$6.7m (column A, line 34) which was under budget by \$740k. Employee health insurance was lower in July at \$434k compared to a monthly average of \$528k. We had 4 contract labor staff in July (column A, line 20). The net loss for July was \$372k on a budget of \$153k. YTD net income is \$1.6m on a budget of \$621k.

Balance Sheet: Operating cash for the month is at \$4.4m (column A, line 1) which is up from prior month at \$4.1m. Our investment account balance \$2.3 under limited use assets (column A, line 16), we have \$4.5m reserved for future cost reports. On column A, line 17 we have \$5m that we have self-reserved for future capital purchases.

Days in AR. Days in AR is at 74 days for July.

Days Cash on Hand. Total days cash on hand is at 77.6 days in July, which is up from prior month at 74.5 days. One day of cash equals \$221,988. presented the report.

Projects and Capital Purchases as recommended by the Finance Committee

Todd Jourgensen presented two bids to replace concrete in selected hospital campus areas with ADA accessibility, using a map to show sections to be replaced with cast iron. This is a budgeted expense.

MOTION 2025 - 76: Moved by Amy Updike, seconded by Denise Arola, That the Board of Trustees approve the low concrete bid to Steamboat Asphalt Parking Lot Maintenance for a cost of \$9,215.00. Ayes, all. Motion carried.

Consent Agenda - Medical Staff Privileges

Jennifer Riley presented the medical staff privileges.

MOTION 2025 - 77: Moved by Denise Arola, seconded by Steve Hilley, That the Board of Trustees approve the following privileges as reviewed and recommended by the Credentials Committee and approved by the Medical Executive Committee:

The following files are presented to the Board of Trustees for Provisional Staff appointment:

➤ Allison Dobbie, MD – Otolaryngology. The committees reviewed and approved the application and file for Dr. Dobbie and they recommend her appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.

The following files are presented to the Board of Trustees for Advancement of privileges:

➤ Carl Seger, MD – Emergency Medicine. The committees reviewed and approved the application and file for Dr. Seger and they recommend his appointment to the Associate Staff of The Memorial Hospital at Craig for a term of three years.

➤ William Weathers, MD – Radiology. The committees reviewed and approved the application and file for Dr. Weathers and they recommend his appointment to the Associate Staff of The Memorial Hospital at Craig for a term of three years.

The following files are presented to the Board of Trustees for Reappointment of privileges:

➤ Linda Couillard, DO – Pediatric Medicine. The committees reviewed and approved the application and file for Dr. Couillard and they recommend her reappointment to the Active Staff of The Memorial Hospital at Craig for a term of three years

➤ Daniel Wandsneider, DO – Family Medicine (Hospitalist). The committees reviewed and approved the application and file for Dr. Wandsneider and they recommend his reappointment to the Active Staff of The Memorial Hospital at Craig for a term of three years.

➤ Matthew Rice, MD – Family Medicine (Hospitalist). The committees reviewed and approved the application and file for Dr. Rice and they recommend his reappointment to the Active Staff of The Memorial Hospital at Craig for a term of three years.

➤ Patrick Johnston, DO – Orthopedic Surgery. The committees reviewed and approved the application and file for Dr. Johnston and they recommend his reappointment to the Active Staff of The Memorial Hospital at Craig for a term of two years.

➤ Adam Wilson, MD – Orthopaedic Surgery. The committees reviewed and approved the application and file for Dr. Wilson and they recommend his reappointment to the Active Staff

of The Memorial Hospital at Craig for a term of two years.

- Caroline Perry, PA-C – Physician Assistant (Ortho). The committees reviewed and approved the application and file for Ms. Perry and they recommend her reappointment to the Non-Physician Medical Staff of The Memorial Hospital at Craig for a term of two years.
- Steven Boyten, AT SA – Surgical First Assistant. The committees reviewed and approved the application and file for Mr. Boyton and they recommend his reappointment to the Non-Physician Medical Staff of The Memorial Hospital at Craig for a term of two years.
- Maysun Ali, MD – Tele-Neurology. The committees reviewed and approved the application and file for Dr. Ali and they recommend his reappointment to the Tele-Medicine Staff of The Memorial Hospital at Craig for a term of three years.
- Leon Chen, MD – Tele-Psychiatry. The committees reviewed and approved the application and file for Dr. Chen and they recommend his reappointment to the Tele-Medicine Staff of The Memorial Hospital at Craig for a term of three years.
- Christopher Fanale, MD – Tele-Neurology. The committees reviewed and approved the application and file for Dr. Fanale and they recommend his reappointment to the Tele-Medicine Staff of The Memorial Hospital at Craig for a term of three years.
- Jeffrey Hare, MD – Tele-Radiology. The committees reviewed and approved the application and file for Dr. Hare and they recommend his reappointment to the Tele-Medicine Staff of The Memorial Hospital at Craig for a term of three years.
- Michael Seymour, MD – Tele-Radiology. The committees reviewed and approved the application and file for Dr. Seymour and they recommend his reappointment to the Tele-Medicine Staff of The Memorial Hospital at Craig for a term of three years.

Ayes, all. Motion carried.

Old Business

There was no Old Business.

New Business

MRH Foundation Scholarship and Nichols Fund Motion

At the afternoon session, discussion was held about the MRH Foundation Scholarship Fund.

MOTION 2025 - 78: Moved by Dr. Allan Reishus, That the Board of Trustees move \$30,000 from the Nichols Fund to the MRH Foundation. The motion died for lack of a second.

First Source Agreement and Early Termination Option

Jennifer Riley spoke on terminating the agreement with First Source, MRH billing service, by December 31st, 2025. She presented a proposal to buy out First Source's remaining fees, which would amount to \$811,563 after a 25% discount. The team discussed the current poor performance of First Source, and the MRH plan to transition to an internal billing team led by the new billing manager. This proposal would terminate all interactions with First Source by 10-1-2025.

MOTION 2025 - 79: Moved by Amy Updike, seconded by Denise Arola, That the Board of Trustees authorize the CEO to have the early termination agreement with First Source drafted by counsel not to exceed \$833,563.00. Ayes, all. Motion carried.

The internal billing team is already at work with a manager and five billers hired, most experienced with billing and EPIC. An additional biller offer will be tendered this week.

Adjourn

There being no further business, the meeting was adjourned at 6:50 p.m.
Respectfully submitted, Julie Hanna, Executive Assistant and Recorder