



## **Memorial Regional Health Board of Trustees Meeting Minutes**

**750 Hospital Loop, Craig, Colorado 81625**

**7-31-2025, 6:00 p.m.**

### **Education Session**

At the 5:00 p.m. Education Session, the Board of Trustees members reviewed policies and procedures pertaining to the Board of Trustees.

### **Call to Order**

The meeting was called to order by Chair John Ponikvar at 6:00 p.m.

### **Attendance**

**Board of Trustees members present:** John Ponikvar, Amy Updike, Steve Hilley, and Dr. Kelly Hepworth.

**Board of Trustees members absent:** Denise Arola, Dr. Allan Reishus, and Roger Richmond.

**Staff present:** Jennifer Riley, Becky Forney, Brittany Johnson, Kristine Cooper, Brittany Johnson, Zachary Johnson, Michael Buda, RJ Palmer, Justin Doubrava, Dr. Jeffrey Womble, and Julie Hanna.

### **Opportunity for the Public to Address the Board**

There were no requests for the public to address the board.

### **Employee Recognition**

There were no employee recognitions.

### **Partner Updates**

There were no reports.

### **Agenda Review**

**MOTION 2025 - 65:** Moved by Amy Updike, seconded by Dr. Kelly Hepworth, That the Board of Trustees approve the agenda as presented. Ayes, all. Motion carried.

## **Board of Trustees Facility Visitation Report**

John Ponikvar visited the Med Surg and Patient Discharge departments. The nursing staff overall demonstrated strong engagement, clinical skill, and a deep commitment to patient care. Despite challenges such as staffing demands and the need to adapt to different care settings, the team works cohesively and efficiently. Discharge planning involves coordination not only with the patient and their family, but also with physicians, therapists, nurses, population health team, and various community resources.

## **Monthly 2025 Calendar**

The MRH August 2025 Monthly Calendar was reviewed and accepted by the board.

## **Consent Agenda - Meeting Minutes**

**MOTION 2025-66** - Moved by Amy Updike, seconded by Dr. Kelly Hepworth, That the Board of Trustees approve the 6-26-2025 MRH Board of Trustees Meeting Minutes; accept the 7-9-2025 MRH Quality Steering Committee Minutes; and accept the 7-28-2025 MRH Finance Committee Meeting Minutes. Ayes, all. Motion carried.

## **Quality and Patient Safety**

Justin Doubrava, EMS Manager, the presented department dashboard. He noted a decrease in call volume due to changes in response policies for out of district calls and non-injury accidents. There are fewer transports to Sandrock Ridge because their van is now operational. The EMS training program is scheduled to begin June 1, 2026. Insurance carrier approval for workers' compensation and liability coverage for students was received, with licensing paperwork to be submitted by the end of August. Three seasonal employees were hired to cover special events including the Moffat County Fair, resulting in a reduction of over time. Several staff members have passed their critical care exams, enabling ground transport capabilities for ventilator and pump patients, particularly important during winter weather. The county ambulance service licensing has been discontinued with their ambulance to be donated to Maybell Ambulance District.

## **MRH Financial and Statistical Report and Capital Purchase Summary**

The MRH June, 2025 Financial Report was presented by Brittany Johnson.

### **Income Statement**

Gross revenue for the month of June was at \$13.4m (Column A, Line 4) compared to a budget of \$13.7m. Prior year gross revenue was \$13.4m. Net Patient Revenue was \$5.96m (Column A, Line 10) for June on a budget of \$7.1m and prior year at \$6.7m.

Expenses: Total expenses for the month were at \$6.7m (column A, line 34) which was under budget by \$548k. Employee health insurance ran higher in June at \$668k compared to a monthly average of \$528k. We had 4 contract labor staff in June (column A, line 20). The net loss for June was \$482k on a budget of \$6k. YTD net income is \$2m on a budget of \$467k.

**Balance Sheet** Operating cash for the month is at \$4.1m (column A, line 1) which is up from prior month at \$3.9m. Our investment account balance is \$2.3m. Under limited use assets (column A, line 18), we have \$4.4m reserved for future cost reports. On column A, line 19 we have \$4.9m that we have self-reserved for future capital purchases.

**Days in AR** Days in AR is at 74 days for June.

**Days Cash on Hand for June 2025** Total days cash on hand is at 74.5 days in June, which is up from prior month at 73.4 days. One day of cash = \$221,988.

**Internal Billing Project** continues to be on track.

**2026 MRH Budget Calendar.** Brittany Johnson presented the 2026 MRH Budget Calendar which was reviewed by the board.

**MOTION 2025 - 67:** Moved by Amy Updike, seconded by Steve Hilley, That the Board of Trustees approve the 2026 MRH Budget Calendar. Ayes, all. Motion carried.

## **Projects and Capital Purchases as recommended by the Finance Committee**

Brittany Johnson presented the Security Grant Opportunity. The Colorado Division of Homeland Security is offering a \$25,000 grant to upgrade the 24 camera Medical Office Building security system. It would require an additional \$17,000 in capital if approved to cover the balance of the project for shipping, handling, and licensing. The grant must be approved and expended by the end of 2025. The Board of Trustees approved the submission of the grant.

## **Consent Agenda - Medical Staff Privileges**

Dr. Jeffrey Womble presented the Medical Staff Privileges.

**MOTION 2025 - 68:** Moved by Amy Updike, seconded by Steve Hilley, That the following privileges be approved as reviewed and recommended by the Credentials Committee and approved by the Medical Executive Committee:

The following files are presented to the Board of Trustees for **Provisional Staff** appointment:

- **Eric Bratz, DO – Emergency Medicine.** The committees reviewed and approved the application and file for Dr. Bratz and they recommend his appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
- **David Ward, PA-C – Physician Assistant.** The committees reviewed and approved the application and file for Mr. Ward and they recommend his appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
- **Matthew McKee, DO – Family Medicine (Sleep Medicine).** The committees reviewed and approved the application and file for Dr. McKee and they recommend his appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
- **Kimberly Johnson, NP-C – Nurse Practitioner (Cardio).** The committees reviewed and approved the application and file for Ms. Johnson and they recommend her appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
- **Diane Janowicz, MD – Infectious Disease (Proxy).** The committees reviewed and approved the application and file for Dr. Janowicz and they recommend her appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
- **Dawn Sipes, NP-C – Nurse Practitioner (Oncology) (Proxy).** The committees reviewed and approved the application and file for Ms. Sipes and they recommend her appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
- **Crystal Tucker, NP-C – Nurse Practitioner (Oncology) (proxy).** The committees reviewed and approved the application and file for Ms. Tucker and they recommend her appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
- **Neil Anand, MD – Tele-Radiology (proxy).** The committees reviewed and approved the application and file for Dr. Anand and they recommend his appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
- **Larry Burr, MD – Tele-Radiology (proxy).** The committees reviewed and approved the application and file for Dr. Burr and they recommend his appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.

- **Anthony Chuprin, MD – Tele-Radiology (proxy).** The committees reviewed and approved the application and file for Dr. Chuprin and they recommend his appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
- **Eric Hoyer, MD – Tele-Radiology (proxy).** The committees reviewed and approved the application and file for Dr. Hoyer and they recommend his appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
- **Matthew McLaughlin, MD – Tele-Radiology (proxy).** The committees reviewed and approved the application and file for Dr. McLaughlin and they recommend his appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.

The following files are presented to the Board of Trustees for **Advancement** of privileges:

- **Jay Thompson, DO – Orthopedic Surgery.** The committees reviewed and approved the application and file for Dr. Thompson and they recommend his appointment to the Active Staff of The Memorial Hospital at Craig for a term of two years.
- **Ronald Palmer, RNFA – Surgical First Assistant.** The committees reviewed and approved the application and file for Mr. Palmer and they recommend his appointment to the Non-Physician Staff of The Memorial Hospital at Craig for a term of two years.
- **David Moore, CST CSFA – Surgical First Assistant.** The committees reviewed and approved the application and file for Mr. Moore and they recommend his appointment to the Non-Physician Staff of The Memorial Hospital at Craig for a term of two years.
- **Kimberly Welder, RNFA – Surgical First Assistant.** The committees reviewed and approved the application and file for Ms. Welder and they recommend her appointment to the Non-Physician Staff of The Memorial Hospital at Craig for a term of two years.
- **Ann Wyborny, DO – Tele-Neurology (proxy).** The committees reviewed and approved the application and file for Dr. Wyborny and they recommend her appointment to the Tele-Medicine Staff of The Memorial Hospital at Craig for a term of three years.
- **John Halloran, MD – Tele-Radiology (proxy).** The committees reviewed and approved the application and file for Dr. Halloran and they recommend his

appointment to the Tele-Medicine Staff of The Memorial Hospital at Craig for a term of three years.

- **Drew Hunter, MD – Tele-Radiology (proxy).** The committees reviewed and approved the application and file for Dr. Hunter and they recommend his appointment to the Tele-Medicine Staff of The Memorial Hospital at Craig for a term of three years.
- **Michael Pierce, MD – Tele-Radiology (proxy).** The committees reviewed and approved the application and file for Dr. Pierce and they recommend his appointment to the Tele-Medicine Staff of The Memorial Hospital at Craig for a term of three years.
- **Raymond Walsh, MD – Tele-Radiology (proxy).** The committees reviewed and approved the application and file for Dr. Walsh and they recommend his appointment to the Tele-Medicine Staff of The Memorial Hospital at Craig for a term of three years.

Ayes, all. Motion carried.

## Reports

**2025 Q2 Post Op Surgical Services Dashboard.** RJ presented the dashboard and stated that he had raised the benchmarks for 2025.

**2025 Q2 Quality Dashboard.** Zachary Johnson reviewed the data updates and patient experience survey results. The recent DNV Survey was positive and went well.

## Old Business

**MRH Board of Trustees policies and procedures.** At the afternoon education meeting the Board of Trustees policies and procedures were reviewed and discussed.

**MOTION 2025 - 69:** Moved by Amy Updike, seconded by Steve Hilley, That the Board of Trustees approve the following policies as presented:

Board of Trustees Facility Visitation Policy

Board of Trustees Governance Policy

Board of Trustees Bylaws approved 7-31-2025

Capital Authorization Policy

Colorado Open Records Act Policy and Request Form

Complimentary Meals in Cafeteria

Contract Management Policy

Development of Patient Care Policies

Ethical and Legal Compliance Plan

Ayes, all. Motion carried.

## **Executive Session**

The board adjourned to Executive Session at 6:50 p.m.

**MOTION 2025 - 70:** Moved by Steve Hilley, seconded by Amy Updike, That the Board of Trustees adjourn to Executive Session for matters required to be kept confidential pursuant to the Colorado Open Meetings Law, C.R.S. § 24-6-402(4)(c) subject to the Colorado Professional Review Act, C.R.S. § 12-36.5-104(15). – 2025 Q2 - Risk Management Summary Report - Zachary Johnson. The executive session is not attorney-client privileged and will therefore be recorded. Ayes, all. Motion carried

The board returned to Regular Session at 6:57 p.m.

**MOTION 2025 - 71:** Moved by Amy Updike, seconded by Steve Hilley, That the Board of Trustees return to regular session. Ayes, all. Motion carried.

## **New Business**

**MOTION 2025 - 72:** Moved by Amy Updike, seconded by Dr. Kelly Hepworth, That the Board of Trustees approve the 2025 Q2 - Risk Management Summary Report as presented. Ayes, all. Motion carried.

## **Adjourn**

**MOTION 2025 - 73:** Moved by Steve Hilley, seconded by Amy Updike, That the meeting be adjourned. Ayes, all. Motion carried.

The meeting was adjourned at 6:58 p.m.

Respectfully submitted,

Julie Hanna, Executive Assistant and Recorder