

BOARD OF TRUSTEES MEETING AGENDA
Thursday, July 28, 2022, Board Room, 4:30 p.m.

Call to Order. The meeting was called to order by Dr. Kelly Hepworth, Chair, at 4:40 p.m.

Board of Trustees present: Dr. Kelly Hepworth, Roger Richmond, Terry Carwile, Denise Arola, Dr. Allan Reishus, Forrest Luke, and Amy Updike.

Staff present: Brittany Johnson, Jennifer Riley, Kyle Miller, Becky Forney, Dr. Linda Couillard, and Julie Hanna.

Guests present: Todd Linden, Benjamin Anderson

Consent Agenda – Meeting Minutes

MOTION 2022 - 52: Moved by Denise Arola, seconded by Terry Carwile, That the MRH Board of Trustees Meeting Minutes for 6-23-2022 be approved; the MRH Finance Committee Meeting Minutes for 7-27-2022 be accepted and the MRH Quality Steering Committee Meeting Minutes for 7-13-2022 be accepted. Ayes, all. Motion carried.

Projects and Capital Purchases (as recommended by Finance Committee on 7-27-2022). There were none.

Consent Agenda – Medical Staff Privileges. Jennifer Riley presented the privileges.

MOTION 2022 – 53: Moved by Amy Updike, seconded by Allan Reishus, That the Medical Staff Privileges as reviewed and recommended by the Credentials Committee and approved by the Medical Executive Committee be approved:

The following files are presented to the Board of Trustees for **Provisional Staff** appointment:

- **Christopher Wright, DO – Tele-Psychiatry (Proxy).** The committees reviewed and approved the application and file for Dr. Wright, and they recommend his appointment to the Provisional Staff of The Memorial Hospital.

The following files are presented to the Board of Trustees for **Reappointment** of privileges:

- **Suzanne Newman, MD – Tele-Psychiatry (Proxy).** The committees reviewed and approved the application and file for Dr. Newman, and they recommend her appointment to the Provisional Staff of The Memorial Hospital.
- **Venkata Diddi, MD – Tele-Psychiatry (Proxy).** The committees reviewed and approved the application and file for Dr. Diddi, and they recommend his appointment to the Provisional Staff of The Memorial Hospital.
- **Byron Spencer– Tele-Psychiatry (Proxy).** The committees reviewed and approved the application and file for Dr. Spencer and they recommend his appointment to the Provisional Staff of The Memorial Hospital.

- **Ali Samee, MD – Tele-Psychiatry (Proxy).** The committees reviewed and approved the application and file for Dr. Samee, and they recommend his appointment to the Provisional Staff of The Memorial Hospital.
- **Steven Ciabattoni, MD – Tele-Radiology (Proxy).** The committees reviewed and approved the application and file for Dr. Ciabattoni, and they recommend his appointment to the Provisional Staff of The Memorial Hospital.
- **Igor Zaytsev, MD – Tele-Radiology (Proxy).** The committees reviewed and approved the application and file for Dr. Zaytsev, and they recommend his appointment to the Provisional Staff of The Memorial Hospital.

Ayes, all. Motion carried.

CEO’s Report. Jennifer Riley.

1. BHAG: 4-Star Hospital Campaign: “Our Family Caring for Yours.”

- a. Continuous 18 + month Assessment Process
- b. Approximate Completion Date: April 2023

July 2022 Update:

4th of July BBQ: The Admin Team prepared a BBQ for the employees who worked on the 4th of July holiday. We made it available for the day shift staff to eat before they left or take with them, and for night shift to get food before they started work.

Best of Moffat County: We celebrated the wins from the Best of Moffat County Nominations: Best Physician – Dr. Elise Sullivan, Best Place to Work >20 Employees, and Best Rehabilitation Department. We also were nominated in the top three in other categories including Best Nurse – Erica O’Mailia and Mindy Hayden, Best Pharmacy, and Best Non-Profit – OHA. The Best Of winners received pins and plaques to recognize the accomplishment.

Employee Town Hall Meetings: I held three Town Hall Meetings for staff the week of July 11th. I gave an update on our finances through the end of May, our Customer Listening findings, our Market Share data and the results from our Manager Strategic Planning SOAR exercise. Staff also had time to ask questions.

2. Housing Development:

- a. Explore multiple options and partnerships to develop housing on old hospital property.
- b. Completion Date: December 2022

July 2022 Update: The breezeway still connected to NW Colorado Health is supposed to be demolished this month. Once it is gone, we can file the final replat with the City. Todd also had a Fair Market Value analysis done for the property. It is significantly higher than what the appraised value indicated last year. My recommendation to you is that we list the property for sale. If it is sold, I recommend that we set the proceeds from the sale aside in a self-restricted account to be used for housing. This would allow us to participate in a future housing project or other housing projects approved by the Board.

City of Craig Housing Authority. At their July 26, 2022 meeting, the Craig City Council approved the development of the Craig Housing Authority. Jennifer Riley will serve on this authority.

3. EMS Transition Project:

- a. Develop plan for the transition of EMS Service to a new district assuming successful passage of EMS District ballot in November 2021.
- b. Terminate MRH EMS Service by 12/31/2022.
- c. Completion Date: 12/31/2022

July 2022 Update: I met with the County Commissioners on July 18th to provide an update. The County appointed EMS Taskforce is not making any progress toward a recommendation back to the Commissioners for a County-wide EMS solution. EMS is a vital part of our service to this community. I acknowledged to the Commissioners that we will still participate with the taskforce, but we were not inclined to make any changes that would diminish service or quality of care. EMS will remain part of the service provided by MRH.

4. Other Major Items:

July Update:

Provider Update: Kevin Dombey, PA, will start at Rapid Care on October 31st. He is originally from Steamboat, and still has parents and a sibling there. Dr. Colin Stewart, family medicine provider, has an offer in hand for consideration. I also met with Dr. Womble regarding his contract renewal, and he has agreed to renew his contract. Additionally, I met with Cameron Miller, PA at Rapid Care, and she will also sign a contract renewal.

CT-Angiograms: We are finishing up testing this new study. This week we have scanned 8 test patients and plan to scan 2-3 more. We are ensuring that all imaging and charting flows appropriately. We anticipate that we will be able to begin performing this study on actual patients the first week of August. We already have patients who need this study.

DNV-GL: Our Plans of Correction were submitted to DNV-GL and they have been accepted. We have 60 days to file the objective evidence of for the correction on the one NC-1. The NC-2s will be validated at the next survey next year.

Reminder - Flying Colors 5k Fun Run/Walk: MRH is hosting a fun color run/walk on Saturday, August 6th in conjunction with the Balloon Festival. The proceeds from the 5k will benefit MRH Home Health and Hospice. We are working to get some small sponsorships that will cover the cost of the shirts, so more of the proceeds will benefit hospice. To sign up, visit this link: <https://runsignup.com/Race/CO/Craig/FlyingColors5KFunRunWalk>

6-30-2022. Financial Report including Home Health and Hospice. Brittany Johnson. CFO.

Statistics

Patient Days are at 108 for June, which is down from prior month at 136 and down from prior year at 183.

ED Visits are at 531 for June. This is trending above our 2021 average of 497 and slightly down from May which was at 545.

Clinic Visits are at 2,586 for June, which is up from May at 2,563, but down from June 2021 which was 2,715.

Surgeries and Procedures are at 133 for June, which is higher than May at 119, and lower than our 2021 average of 149.

Income Statement

Gross revenue for the month of June was at \$9.7m (Column A, Line 4) compared to a budget of \$10.3m. Prior year gross revenue was \$10.3m. Net Patient Revenue for June was at \$6.5m (Column A, Line 10) on a budget of \$5.4m and prior year at \$5.5m.

We received a settlement from Medicaid from a 2018 RHC Rate Adjustment of \$1.4m. That adjustment is included in Column A, Line 5. This was a positive impact to our bottom line.

Expenses: Contract Labor continues to be high due to short staffing. We are over budget for June on this line item by about \$318k (Column C, Line 18). Total expenses for the month were under budget by \$103k (Column C, Line 33).

Gain/Loss on Investment- Community Clinics loss for the month was (\$229k) in total, (\$9k) was from EMS, (\$39k) from OHA, (\$105k) from Retail Pharmacy, (\$33k) from School Nurse, and (\$43k) from HH&H.

The Net Profit for June was \$1.3m, and YTD Net Profit is \$1.2m on a budget of \$328k. Prior Year was at a Net Profit of \$158k.

Balance Sheet

Cash for the month is at \$4.2m (column A, line 1) which is down from \$4.5m in the prior month.

Under Limited Use Assets (Column A, Line 17), we have \$1.8m set aside for our 2021 Cost Report Payable, \$1.4m from the Medicaid RHC Adjustment that we have self-reserved, and an additional \$400k for our 2022 Cost Report Payable. On Column A, Line 18 we have \$702k from our HHS funds to use as needed. \$150k of this will be used towards a spine microscope that was approved in April.

Days in AR

Days in AR are down from last month's 62 to 61 in June.

Days Cash on Hand

Days Cash on Hand is at 27.4 days, which is down from prior month of 29.7 days.

Total Profit Margin (TPM)

Our TPM for the month is at 12.9%.

New Business

Clinical Education Hours Reporting (From Quality Steering Committee). Amy Updike noted that State Statute requires 12 hours of clinical education per year. This compliance requirement is incorporated into the Board of Trustees Bylaws. This will be tracked and reported regularly through the Quality Steering Committee and annually to the Board.

Adjourn. The meeting was adjourned at 5:00 p.m.

Respectfully submitted, *Julie Hanna*, Julie Hanna, Executive Assistant and Recorder