

Minutes for 6-26-2025

Memorial Regional Health Board of Trustees Meeting

750 Hospital Loop, Craig, Colorado 81625

## **Education Session**

Lyle Moore of the Colorado Hospital Association presented the National Incident Management System (NIMS) for incident preparedness and response for hospital board of trustees members. This is a nationwide systemic approach which focuses on the mission areas of prevention, protection, mitigation, response, and recovery.

## **Attendance**

**Board of Trustees members present:** John Ponikvar, Amy Updike, Dr. Allan Reishus, Steve Hilley, Denise Arola, Roger Richmond, and Dr. Kelly Hepworth.

**Staff present:** Jennifer Riley, Kyle Miller, Becky Forney, Brittany Johnson, Dr. Jordan Christensen, Alicia Noland, Dr. Linda Couillard, and Julie Hanna.

## **Call to Order**

John Ponikvar called the meeting to order at 6:00 p.m.

## **Opportunity for the Public to Address the Board**

There were no requests from the public.

## **Employee Recognition**

The meeting began with employee recognition of several staff members with significant work anniversaries:

Mindy Hayden, Surgical Services RN, was celebrated for her clinical expertise and humility in patient care for 10 years.

Jo Webster, Surgical Services RN, was acknowledged for her mentorship and integrity for 15 years;

Samantha Dunham, senior financial analyst, was recognized for her dedication and excellence in handling payroll and financial tasks for 5 years;

Kim Welder, Surgical Services RN, was commended for her honesty, planning skills, and trustworthiness among the surgeons for 20 years.

Also recognized, but unable to attend were:

April Branstetter, RN – Clinic June 5 years

Michelle Emerick, RN – Med/Surg and ER June 5 years

Rachell Novacek – Patient Access Rehab Svc. July 5 years

Amber Hampton, RN – Discharge Planning July 10 years

## **Partner Updates**

There were no partner updates.

## **Moffat County Commissioners**

### **City Council Representative**

## **Agenda Review**

**MOTION 2025 - 60:** Moved by Amy Updike, seconded by Denise Arola, That the Board of Trustees delete from the agenda the policy review and continue the item to the July Meeting. Ayes, motion carried.

## **Board of Trustees Facility Visitation Report**

Dr. Allan Reishus visited the inmate health clinic at the Moffat County Justice Center, met with PA Kelsey Bond, Ashley Palmer, and PA Tracy Wall. Inmates are visited on Mondays and Thursdays to review health issues and medications. New inmates are evaluated within 72 hours of incarceration. He felt that the program is one of the best in the state for small counties which is challenging and necessary.

His second visit was to the retail pharmacy with director Natasha Nielson and Kyle Miller. Pharmacists are licensed in both Colorado and Wyoming, and handle about 200 scripts daily, equivalent to 3700 monthly. Of special importance is the delivery service offered in a 17 mile radius, as well as the drive up window, both not available by any other local pharmacy.

## **Monthly 2025 Calendar**

The MRH Board of Trustees July 2025 Calendar was reviewed by the board and special events noted.

## **Meeting Time Change**

**MOTION 2025 - 61** - Moved by Dr. Allan Reishus, seconded by Denise Arola, That the Board of Trustees move the monthly Educational Meeting to 5 p.m. And the Regular Meeting

to 6 p.m. Ayes, all. Motion carried. The trustees were reminded that the next meeting has been moved to July 31.

## **Consent Agenda - Meeting Minutes**

**MOTION 2025 - 62:** Moved by Amy Updike, seconded by Steve Hilley, That the Board of Trustees approve the 5-22-2025 MRH Board of Trustees Meeting Minutes; accept the 6-11-2025 MRH Quality Steering Committee Meeting Minutes; accept the 6-18-2025 MRH Foundation Meeting Minutes; and accept the 6-23-2025 MRH Finance Committee Meeting Minutes. Ayes, all, motion carried

## **Quality and Patient Safety - Radiation Safety - Dose Tracking**

Alicia Noland presented information on Radiation Safety - Dose Tracking for patients. The software monitors radiation doses from various equipment types. She explained that the system automatically tracks doses based on patient size, age, and BME, and that all data is automatically transferred from the machines to the PAC system. She also mentioned that the software can track maintenance and service requests, and that the EPIC system requires entering radiation doses in patient charts for lifetime tracking.

## **MRH Financial and Statistical Report and Capital Purchase Summary**

**Memorial Regional Health Statistical & Financial Highlights May 2025** was presented by Brittany Johnson, CFO.

**Gross Revenue.** Gross revenue for the month of May was at \$14.9m (Column A, Line 4) compared to a budget of \$14.1m. Prior year gross revenue was \$14.2m. Net Patient Revenue was \$7.9m (Column A, Line 10) for May on a budget of \$7.3m and prior year at \$6.7m.

Expenses: Total expenses for the month were at \$7.1m (column A, line 34) which was under budget by \$109k. Employee health insurance ran higher in May at \$695k compared to a monthly average of \$450k. There were 4 contract labor staff in May (column A, line 20).

Gain/Loss on investment (column A, line 39)- MRH received about \$35k from our Careflight Investment.

The net income for May was \$1.1m on a budget of \$195k. YTD net income is \$2.5m on a budget of \$461k.

**Balance Sheet.** Operating cash for the month is at \$3.9m (column A, line 1) which is down from prior month at \$5m. Our investment account balance is \$1.69m, and \$625k will be deposited in June. MRH received another payment from the county that was deposited to

the investment account.

Under limited use assets (column A, line 18), we have \$4.3m reserved for future cost reports. On column A, line 19 we have \$4.7m that we have self-reserved for future capital purchases.

**Days in AR.** Days in AR is at 78 days for May.

**Days Cash on Hand.** Total days cash on hand is at 73.4 days in May, which is down from prior month at 76.9 days. One day of cash equals \$208,213. Three payrolls in May.

**Ongoing AR project** - The department continues evaluating and resolving old patient balances. The new collection company is up and running. Revenue is working to get 2-3 days of AR worked down by the end of June. The new billing manager starts 7-2-2025, and will be on site mid-July for planning purposes. Biller interviews are going forward.

## **Projects and Capital Purchases as recommended by the Finance Committee**

There were no procurements.

## **Consent Agenda - Medical Staff Privileges**

Dr. Jordan Christensen presented the 6-26-25 BOT Medical Staff Privileges.

**MOTION 2025 - 63:** Moved by Denise Arola, seconded by Amy Updike, That the Board of Trustees approve the following privileges as reviewed and recommended by the Credentials Committee and approved by the Medical Executive Committee:

The following files are presented to the Board of Trustees for **Provisional Staff** appointment:

- **Austin Dinkel, DO – Family Medicine (hospitalist).** The committees reviewed and approved the application and file for Dr. Dinkel and they recommend his appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
- **Marc Dyrszka, MD – Orthopaedic Surgery.** The committees reviewed and approved the application and file for Dr. Dyrszka and they recommend his appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
- **Navid Zenooz, MD – Radiology.** The committees reviewed and approved the application and file for Dr. Zenooz and they recommend his appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.

The following files are presented to the Board of Trustees for **Advancement** of privileges:

- **David Breland, MD – Radiology.** The committees reviewed and approved the application and file for Dr. Breland and they recommend his appointment to the Associate Staff of The Memorial Hospital at Craig for a term of three years.

The following files are presented to the Board of Trustees for **Reappointment** of privileges:

- **Zachary Norman, MD – Radiology (proxy).** The committees reviewed and approved the application and file for Dr. Norman and they recommend his reappointment to the Tele-Medicine Staff of The Memorial Hospital at Craig for a term of three (3) years.

Ayes, all. Motion carried.

## **Old Business**

There was no old business.

## **Extension of Operational Efficiency Goal**

Jennifer Riley requested an extension for her Operational Efficiency Goal which relates to preparing a comprehensive report regarding the MRH electronic health record system. A consultant with expertise in EPIC has been hired.

**MOTION 2025 - 64:** Moved by Amy Updike, seconded by Denise Arola, That the Board of Trustees extend the Operational Efficiency Goal deadline to 12-31-2025. Ayes, all. Motion carried.

## **New Business**

There was no old business.

## **MRH 2265 Strategic Planning Discussion**

The current MRH Strategic Plan was developed in August 2024 for the years 2025-2027. The board considered whether to hold a full-day strategic planning session this year with some members suggesting a retreat or alternative format. The topic will be discussed at the July 31, 2025 meeting.

## **Adjourn**

There being no further business, the meeting was adjourned at 6:52 p.m.

Respectfully submitted,

Julie Hanna, Executive Assistant and Recorder