

## Minutes for Meeting Book - 5-23-2024 MRH Board of Trustees Meeting

05/23/2024 | 06:00 PM - (GMT-07:00) Mountain Time (US & Canada)

Memorial Regional Health

### Attendees (13)

Dr. Allan Reishus; Amy Updike; Steve Hilley; Dr. Kelly Hepworth; Roger Richmond; John Ponikvar; Rebecca Forney; Kristine Cooper; Brittany Johnson; Dr. Jeff Womble; Jennifer Riley; Michael Buda; Julie Hanna

Board member absent: Denise Arola. Staff Present: Sherri Appold, Anessa Kopsa, and Olivia Scheele. Guests present: David Studebaker of Eide Bailly.

### Education Session - 2023 Financial Audit Discussion by Eide Bailly Representatives

At the afternoon session, David Studebaker of Eide Bailly presented an in-depth review of the MRH 2023 Financial Statement Audit and Single Audit. A single audit is a compliance audit required by the federal government that governs federal expenditures by an entity receiving those funds. This applies to MRH for the USDA loans.

### Call to Order

At 6:00 p.m. Dr. Allan Reishus, Acting Chair, called the meeting to order.

### Agenda Review

**MOTION 2024 - 51:** Moved by Amy Updike, seconded by John Ponikvar, That the agenda be amended to move MRH Medical Staff Privileges to the beginning of the agenda. Ayes, all. Motion carried.

### Consent Agenda - Medical Staff Privileges

Dr. Jeff Womble, Chief of Staff, presented the MRH Medical Staff Privileges for April.

**MOTION 2024 - 52:** Moved by Amy Updike, seconded by John Ponikvar,

That the following privileges be approved as reviewed and recommended by the Credentials Committee and approved by the Medical Executive Committee:

The following files are presented to the Board of Trustees for **Provisional Staff** appointment: **None**

The following files are presented to the Board of Trustees for **Advancement** of privileges:

- **Michael Bloss, MD – Tele-Radiology (Proxy).** The committees reviewed and approved the application and file for Dr. Bloss and they recommend his advancement to the Tele-Medicine Staff of The Memorial Hospital at Craig for a term of three years.
- **Deborah Conway MD – Tele-Radiology (Proxy).** The committees reviewed and approved the application and file for Dr. Conway and they recommend her advancement to the Tele-Medicine Staff of The Memorial Hospital at Craig for a term of three years.
- **Stephani Morgan, MD – Tele-Radiology (Proxy).** The committees reviewed and approved the application and file for Dr. Morgan and they recommend her advancement to the Tele-Medicine Staff of The Memorial Hospital at Craig for a term of three years.
- **Donald Nicell, MD – Tele-Radiology (Proxy).** The committees reviewed and approved the application and file for Dr. Nicell and they recommend his advancement to the Tele-Medicine Staff of The Memorial Hospital at Craig for a term of three years.

The following files are presented to the Board of Trustees for **Reappointment** of privileges:

- **Matthew Grzegozewski, MD – Emergency Medicine.** The committees reviewed and approved the application and file for Dr. Grzegozewski and they recommend his reappointment to the Active Staff of The Memorial Hospital at Craig for a term of three years.
- **Roy Erb, MD – Radiology.** The committees reviewed and approved the application and file for Dr. Erb and they recommend his reappointment to the Associate Staff of The Memorial Hospital at Craig for a term of three years.
- **Eric Gerson, MD – Radiology.** The committees reviewed and approved the application and file for Dr. Gerson and they recommend his appointment to the Associate Staff of The Memorial Hospital at Craig for a term of three years.
- **Gordon Archibald, MD – Tele-Radiology (proxy).** The committees reviewed and approved the application and file for Dr. Archibald and they recommend his reappointment to the Telemedicine Staff of The Memorial Hospital at Craig for a term of three years.
- **Christian Binder, MD -- Tele-Radiology (proxy).** The committees reviewed and approved the application and file for Dr. Binder and they recommend his reappointment to the Telemedicine Staff of The Memorial Hospital at Craig for a term of three years.
- **Steven Fiorito, MD – Tele-Radiology (proxy).** The committees reviewed and approved the application and file for Dr. Fiorito and they recommend his

reappointment to the Telemedicine Staff of The Memorial Hospital at Craig for a term of three years.

- **Shwan Kim, MD – Tele-Radiology (proxy).** The committees reviewed and approved the application and file for Dr. Kim and they recommend his reappointment to the Telemedicine Staff of The Memorial Hospital at Craig for a term of three years.
- **Emily Lampe, MD – Tele-Neurology (proxy).** The committees reviewed and approved the application and file for Dr. Lampe and they recommend her reappointment to the Telemedicine Staff of The Memorial Hospital at Craig for a term of three years.

Ayes, all. Motion carried with Dr. Allan Reishus abstaining.

### **Opportunity for the Public to Address the Board**

There were no requests from the public to address the board.

### **Employee Recognition for June Celebrants**

Recognized for Milestone Anniversaries in June were: David Vialpando, ER nurse for 10 years, and Ruth Bell, Referral Coordinator for 10 years.

### **2023 MRH Audit Presentation**

David Studebaker presented the 2023 MRH Financial Statements and Single Audit concerning federal programs. An unmodified opinion is offered by Eide Bailly for this audit which is the highest level of assurance available by auditors.

### **Partner Updates**

#### **Moffat County Commissioners**

#### **City Council Representative - Randy Looper, City of Craig Council Member, presented his report.**

The Yampa River White Water Project has stopped until early November with the expectation of completing by January, 2025. The new boat ramp and nineteen new parking spaces are finished. Most of the work on this project is done in winter.

The 8th Street Housing Development is progressing with the forty “boxes” projected to be in place in 4-7 weeks, however, the work was completed in three days, an amazing process. Depending on weather it is expected the project will complete mid-July.

The City is in talking negotiations with the Carpenter land owners of the new proposed location on the housing development.

The sidewalk project on Yampa Avenue from 6th to 9th Streets will be completed mid-July.

Duran Construction was awarded the improvement project at Alice Pleasant Park and will complete by July 8, but is dealing with the issue that pieces of the stage and restroom are on back order.

The City of Craig in 2018 received \$746K in grants. For 2023 that increased to \$7.7M in grants showing excellent grant progress.

### **Board of Trustees Facility Visitation Report**

Roger Richmond reported on his 5-22-2024 visitation and walk through with Jennifer Riley to Dietary, Radiology, Cardiopulmonary, Med/Surg, and Inpatient Pharmacy. He noted how clean and well-kept the entire facility is.

### **Monthly 2024 Calendar**

There was discussion concerning moving the date of the Thursday, 6-27-2024 MRH Board of Trustees meeting to Wednesday, 6-26-2024. It was determined that this would be a better date for this particular meeting.

### **Consent Agenda - Meeting Minutes**

**MOTION 2024 - 53:** Moved by Amy Updike, seconded by Steve Hilley, That the Board of Trustees approve the 4-23-2024 Memorial Regional Health Board of Trustees Meeting Minutes; accept the 4-17-2024 Memorial Regional Health Foundation Meeting Minutes; accept the 2024 Memorial Regional Health Foundation Board Classification; and accept the 5-20-2024 Memorial Regional Health Finance Committee Minutes. Ayes, all. Motion carried.

### **Quality and Patient Safety**

Sarah Moore and Megan O'Toole of the Emergency Department presented the 2024 Annual Nursing Skill Fair that was held on May 9 and 10. This fair was started in 2018 based on the design of the skill fair used at Denver Health. It is mandatory and focuses on skills that are high in acuity, but low in frequency allowing nurses to maintain proficiency on procedures that may not be used often.

They also talked about the 7th Grade Day at CMS on May 21, 2024 where the students were able to interact with health care workers and first responders who brought their vehicles with them for the students to see close up. 136 students in four groups rotated through four stations. It snowed, so the helicopters couldn't land. They are thinking about doing this in September next year hoping for better weather.

## **Reports - 2024 Q1 Reports for Infection Prevention and Population Health.**

**Infection Prevention:** Olivia Scheele presented the 2024 Q1 Infection Prevention Report. Highlights included: focus on hand hygiene training, closely monitoring measles/mumps in Routt and Moffat County, in dwelling cath rates/central line infections, and is assisting the EVS manager in their policies. She just presented at the recent High School job fair and had many inquiries from students about health care positions.

**Population Health:** Paula Belcher reported on the 2024 Q1 Population Health dashboard. She has revised the dashboard to focus on chronic disease management, cancer screening for cervical and breast cancer, annual Medicare Wellness Visits, and care coordination. Population Health's work consists of outreach to the patient and appropriate referrals documenting the work being done.

## **MRH Financial and Statistical Report and Capital Purchase Summary - Brittany Johnson, CFO, presented the 4-30-2024 Financial Report.**

### **Income Statement.**

Gross Revenue for the month of April was at \$14.1m (Column A, Line 4) compared to a budget of \$11.4m. Prior year gross revenue was \$8.7m. Net Patient Revenue was \$8m (Column A, Line 10) for April on a budget of \$6m and prior year at \$4.6m. Expenses: Employee health insurance was up by \$130k compared to prior month (column A, line 17). Purchased Services (column A, line 19) includes the last \$50k on the HIM Scanning project. Contract labor is at 8 current travelers (column A, line 20). Total expenses for the month were at \$6.1m (column A, line 35) compared to a budget of \$6.1m. Gain/Loss on Investment (column A, line 40)- Community Clinics loss for the month was (\$77k). (\$74k) was related to EMS, and (\$3k) related to HH&H. The net profit for April was \$2m on a budget of (\$24k). YTD we have a net profit of \$2.3m. Prior YTD was at a net loss of (\$503k).

### **Balance Sheet**

Balance Sheet Operating cash for the month is at \$5m (column A, line 1) which is down from prior month at \$5.7m. We also have \$1m in investments (Column A, Line 2) with LPL Financial. We have booked a payable to Medicare (column A, line 12) related to an issue

with CRNAs in the RHC. Under Limited Use Assets (column A, line 18), we have \$3.0m reserved for future cost reports. On column A, line 19 we have \$2.9m that we have self-reserved for future capital purchases.

### **Days in AR**

Days in AR Days in AR is at 75 days for April.

### **Days Cash on Hand**

Days cash on hand is at 36.2 days, which is down from prior month of 40.6 days. We also have 35.3 additional days of cash on hand in self-restricted accounts for a total of 71.5 days.

**Purchase Approval Summary effective 5-23-2024.** The summary was reviewed by the committee as presented by Brittany Johnson, CFO. The direcTV transition is complete.

## **Projects and Capital Purchases as recommended by the Finance Committee**

**Ventilator Replacement - Cardiopulmonary.** Anessa Kopsa presented the procurement. The Hamilton -C3 is a ventilator that is capable of providing heated high flow oxygen therapy up to 60 LPM, CPAP/BiPAP and invasive ventilation from neonate to adult patients. This will be the second purchase of three ventilators to standardize our ventilators. The quote includes training of 1 BioMed personnel at \$2,495.00. Total cost of the equipment is \$35,616.89 which includes Biomet in-House training.

**Ophthalmology Equipment - Clinic.** Jennifer Riley presented the procurement. A new provider to resume cataract surgeries is requesting the 106 Master 500 Ziess reconditioned biometer for measurement for patient replacement lens. It also obtains a reference image that can be utilized for matching more difficult lenses inter-operatively. The cost of the equipment is \$13,895.00 through Blue River Medical, Inc.

**MOTION 2024 - 54:** Moved by Amy Updike, seconded by Dr. Kelly Hepworth, That the Board of Trustees approve the Cardiopulmonary Hamilton-C3 ventilator at a cost of \$35,616.89; and approve the Ophthalmology Ziess biometer at a cost of \$13,895.00. Ayes, all. Motion carried.

### **Old Business**

There was no old business.

### **New Business**

**Memorial Regional Health 2023 Financial Audit, Memorial Regional Health Governance Letter, and the 2023 MRH Cost Report.** The MRH 2023 Financial Audit, Health Governance Letter and Cost Report have been reviewed by the Finance Committee and Board of Trustees as presented by the auditors of Eide Bailly.

**MOTION 2024 - 55:** Moved by Amy Updike, seconded by Steve Hilley, That the Board of Trustees approve the 2023 Financial Audit, the Health Governance Letter and the Cost Report. Ayes, all. Motion carried.

**MRH Master Replacement Capital List - FY-2025.** This report is required annually as a condition of the USDA. The board has reviewed the list.

**MOTION 2024-56:** Moved by Amy Updike, seconded by John Ponikvar, That the Board of Trustees approve the MRH Master Replacement Capital List - FY-2025. Ayes, all. Motion carried.

**Executive Session. The board adjourned to Executive Session at 7:45 p.m.**

**MOTION 2024-57:** Moved by John Ponikvar, seconded by Dr. Kelly Hepworth, That the Board of Trustees adjourn to Executive Session for determining positions concerning matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators in connection with a physician contract pursuant to C.R.S. § 24-6-402(4)(e)(I). The executive session is not attorney-client privileged and will therefore be recorded. Ayes, all. Motion carried.

**New Business. The board returned to regular session at 7:56 p.m.**

**MOTION 2024-58:** Moved by Roger Richmond, seconded by Dr. Kelly Hepworth, That the Board of Trustees return to regular session. Ayes, all. Motion carried.

**Physician's contract.**

**MOTION 2024-59:** Moved by Amy Updike, seconded by Steve Hilley, That the Board of Trustees approve the ENT physician compensation package. Ayes, all. Motion carried.

**Adjourn**

**MOTION 2024-60:** Moved by Amy Updike, seconded by John Ponikvar, That the Board of Trustees adjourn. Ayes, all. Motion carried.

The meeting was adjourned at 7:58 p.m.

**Respectfully submitted,** Julie Hanna, Executive Assistant and Recorder