

BOARD OF TRUSTEES MEETING MINUTES
Thursday, April 27, 2023, Board Room/ZOOM, 6:00 p.m.

5:00 p.m. Board of Trustees Education/Dinner. At the afternoon session the board discussed board education opportunities and a list of suggestions provided by Denise Arola.

6:00 p.m. Board of Trustees Meeting

Call to Order. The meeting was called to order at 6:00 p.m. by Denise Arola, Chair.

Board of Trustees present: Dr. Kelly Hepworth, Roger Richmond, Dr. Allan Reishus, Denise Arola, Steve Hilley, Amy Updike, and John Ponikvar.

Staff Present: Jennifer Riley, Brittany Johnson, Rebecca Forney, Kristine Cooper, Dr. Jeff Womble, Zachary Johnson, Keith Velardo, RJ Palmer, Olivia Scheele, Michael Buda, Dr. Kyle Miller, Paula Belcher, Dr. Linda Couillard, and Julie Hanna.

Opportunity for Public to Address the Board. There were no requests.

Agenda Review. The board reviewed the agenda.

MOTION 2023-34: Moved by Dr. Allan Reishus, seconded by Dr. Kelly Hepworth, That the Board of Trustees approve the agenda. Ayes, all. Motion carried.

May, 2023 Calendar. The board reviewed and accepted the May calendar.

Board Member Visitation Report. Steve Hilley visited the facility several times this month meeting with several department managers. In Infection Control he met with Olivia Scheele and discussed post-COVID operations and other infection prevention topics. He talked with Clint Jantz and Kara Soper about the impacts the recent flooding had on supply chain. Steve also met with Todd Jourgensen and talked about facilities. He joined Roger Richmond for lunch on one day, and observed how happy and engaged the staff seemed.

Reimbursement for CHA Rural Hospital Conference Board member expenses.

MOTION 2023-35: Moved by Dr. Allan Reishus, seconded by Amy Updike, That the Board of Trustees approve the board member expenses in the amount of \$58.11. Ayes, all. Motion carried.

Approval of Board of Trustees Board and Chair Job Descriptions; and Self Evaluation and Chair Evaluation. These were reviewed at the workshop held on April 20, 2023.

MOTION 2023-36: Moved by Steve Hilley, seconded by Dr. Kelly Hepworth, That the Board of Trustees approve the Board of Trustees Board and Chair Job Descriptions; and Self Evaluation and Chair Evaluation. Ayes, all. Motion carried.

Consent Agenda – Meeting Minutes

MOTION 2023-37: Moved by Dr. Allan Reishus, seconded by Roger Richmond, That the Board of Trustees approve the MRH Board of Trustees Meeting Minutes for 3-23-2023; accept the MRH Finance Committee Meeting Minutes for 3-22-2023; accept the MRH Finance Committee Meeting Minutes for 4-24-2023; and accept the Quality Steering Committee Meeting Minutes for 4-12-2023. Ayes, all. Motion carried.

Projects and Capital Purchases (as recommended by Finance Committee on 4-20-2023).

Connection Business Solutions – Upgrade Microsoft Exchange to 2019 servers. Keith Velardo, IT Manager, presented this request. This upgrade will replace 2012 servers which are at end of life and which IT is struggling to maintain. This project will migrate email data to the new servers enabling them to function properly. The purchase cost is \$60,000 and is budgeted. PC Connections will be used to complete the upgrade.

Connection Business Solutions – Upgrade two phone host servers which host Call Management System. Keith Velardo, IT Manager, presented this request. This upgrade will update the two host servers for the call management system that are at end of life. The host servers house all aspects of the phone system for MRH. The purchase cost is \$33,000 and is budgeted. The upgrade will be completed in house by the IT department specialists.

MOTION 2023-38: Moved by Roger Richmond, seconded by Steve Hilley, That the Board of Trustees approve the Connection Business Solutions – Upgrade Microsoft Exchange to 2019 servers at a cost of \$60,000; and the Connection Business Solutions – Upgrade two phone host servers which host Call Management System at a cost of \$33,000. Ayes, all. Motion carried.

Consent Agenda – Medical Staff Privileges. Dr. Jeffrey Womble, Chief of Staff, presented the privileges.

MOTION 2023-39: Moved by Steve, seconded by Dr. Kelly Hepworth, That the following privileges be approved as reviewed and recommended by the Credentials Committee and approved by the Medical Executive Committee:

The following files are presented to the Board of Trustees for **Provisional Staff** appointment:

- **Jeffrey Belisle, MD – Orthopaedic Surgery.** The committees reviewed and approved the application and file for Dr. Belisle, and they recommend his appointment to the Provisional Staff of The Memorial Hospital.
- **John Dryden, DMD – Oral and Maxillofacial/Dental Surgery.** The committees reviewed and approved the application and file for Dr. Dryden, and they recommend his appointment to the Provisional Staff of The Memorial Hospital.
- **Larry Nickell, MD – Radiology.** The committees reviewed and approved the application and file for Dr. Nickell, and they recommend his appointment to the Provisional Staff of The Memorial Hospital.
- **Lorenz Ramseyer, MD -- Radiology.** The committees reviewed and approved the application and file for Dr. Ramseyer, and they recommend his appointment to the Provisional Staff of The Memorial Hospital.
- **Dennis DeJesus, MD – Tele-Radiology (proxy).** The committees reviewed and approved the application and file for Dr. DeJesus, and they recommend his appointment to the Provisional Staff of The Memorial Hospital.
- **Omar Faruque, DO – Tele-Radiology (proxy).** The committees reviewed approved the

application and file for Dr. Faruque, and they recommend his appointment to the Provisional Staff of The Memorial Hospital.

- **Randall McGill, MD – Tele-Radiology (proxy).** The committees reviewed and approved the application and file for Dr. McGill, and they recommend his appointment to the Provisional Staff of The Memorial Hospital.
- **Donald Nicell, MD – Tele-Radiology (proxy).** The committees reviewed and approved the application and file for Dr. Nicell, and they recommend his appointment to the Provisional Staff of The Memorial Hospital.
- **Christian Van Kirk, MD – Tele-Radiology (proxy).** The committees reviewed and approved the application and file for Dr. Van Kirk, and they recommend his appointment to the Provisional Staff of The Memorial Hospital.

The following files are presented to the Board of Trustees for **Advancement** of privileges:

- **Aaron Wolfe, DO – Emergency Medicine.** The committees reviewed and approved the application and file for Dr. Wolfe, and they recommend his advancement to the Associate Staff of The Memorial Hospital.

The following files are presented to the Board of Trustees for **Reappointment** of privileges:

- **Richard Mitchell, MD – Tele-Radiology (proxy).** The committees reviewed and approved the application and file for Dr. Mitchell, and they recommend his reappointment to the Associate Staff of The Memorial Hospital.

Ayes, all. Motion carried.

2023 Q1 - Quality Report. Zachary Johnson spoke about his updated dashboard that has been slightly changed to provide data from previous years.

2023 Q1 - Population Health Report. Paula Belcher presented her updated dashboard and advised that it is still a work in progress.

- **30-Day All Cause Readmission** data (Medicare and Medicaid) removed from the Dashboard because EPIC discontinued creation of the report. Working with MRH IT and Intermountain Health IT on a solution so I can add it back to the Dashboard.
- **Clinic Quality Measures** now show Industry Standard Benchmark data (based on the Merit-Based Incentive Payment Systems (MIPS) benchmarks) *as well as* the Quality Improvement Target Goals that we're working toward as part of our participation in the Western Accountable Care Organization (WACO) and as a recipient of cancer screening funding from Colorado Department of Public Health & Environment. This shows that generally speaking we are meeting the industry standards, but we have work to do in regard to achieving the quality improvement goals. Additionally, our "uncontrolled diabetes" rate took a big hit in 1st Quarter 2023, and I'll be investigating if that is inaccurate data, or if we need to work with providers/patients on diabetes management.
- **Medicare Annual Wellness Visits (MAWV)** will be tracked cumulatively rather than rolling 12-month period to monitor progress toward goal. Will be hiring a new team member (RN or LPN) to assist with completing this preventative care task for the purpose improved healthcare outcomes and because this is a revenue producing service.
- Introduced a new **Care Coordination Dashboard** that shows data specific to the Population Health department and the work performed by this team. Includes a breakdown of the needs being addressed (transportation, housing, utility assistance, and cancer care were top four needs); and breakdown of people being assisted by Age and Payor.

2023 Q1 - Infection Control Report. Olivia Scheele reviewed her Infection Prevention Newsletter with the board. Her upcoming plans include shadowing sterile processing. She is

now a clinical advisor for the N2 Health Clinical Coalition in addition to board member Steve Hilley resulting in more MRH representation.

2023 Q1 – Surgical Patient Satisfaction. RJ Palmer presented the first surgical services survey which is a new dashboard consisting of data that has been collected and is now being presented in this format. Surgery out patients are called 2-3 days after surgery. This report reflects that data divided into three areas: Pain control, complications, and patient satisfaction. Concerning answers result in additional education or referral to the appropriate provider.

March 2023 Clinics Census Report. Jennifer Riley, CEO, reported on the clinic’s census. Most volumes were slightly up. Mondays continue to be busiest days.

3-31-2023 Financial and Statistical Report. Brittany Johnson, CFO, presented the financial report.

Income Statement

Gross revenue for the month of March was at \$10.3m (Column A, Line 4) compared to a budget of \$10.1m. Prior year gross revenue was \$10.6m. Net Patient Revenue was \$5.3m (Column A, Line 10) for March on a budget of \$5.4m and prior year at \$5.6m.
Expenses: Employee Health Insurance costs (Column A, Line 15) were higher again in March. Contract Labor continues to be high (column A, line 18). Total expenses for the month were at \$5.3m (Column C, Line 34) compared to a budget of \$5.3m.
Gain/Loss on Investment- Community Clinics loss for the month was (\$53k) in total, (\$1k) was from EMS, (\$5k) from OHA, (\$66k) from Retail Pharmacy, and \$0k from School Nurse. We also received an investment statement from Providence Recovery that had a loss of (\$61k).
The Net Profit for March was \$153k, and YTD Net Loss is (\$4k) on a budget of \$41k. Prior Year was at a Net Profit of \$415k.

Balance Sheet

Cash for the month is at \$5.96m (column A, line 1).
Under Limited Use Assets (Column A, Line 17), we have \$2m reserved for future Cost Reports. On Column A, Line 18 we have \$1.8m that we have self-reserved for future capital purchases.

Days in AR

Days in AR are down from last month's 72 to 70 in March.

Days
Cash on

Days Cash on Hand is at 36.5 days, which is up from prior month of 35 days. We also have 23.6 additional days of cash on hand in self-restricted accounts.

Total Profit
Margin (TPM)

Our TPM for the month is at 1.5%. Our 12-month average is (-0.1%).

2023 Q1 MRH Goals Report. Jennifer Riley, CEO, presented the updated goals report.

At 6:02 p.m. the board adjourned to Executive Session. Those invited to remain were the board members and Zachary Johnson.

MOTION 2023-40: Moved by Amy Updike, seconded by Dr. Kelly Hepworth, That the Board

adjourn to Executive Session for matters required to be kept confidential pursuant to the Colorado Open Meetings Law, C.R.S. § 24-6-402(4)(c) subject to the Colorado Professional Review Act, C.R.S. § 12-36.5-104(15). – 2023 Q1 – Risk Management Summary Report – Zachary Johnson

At 7:25 p.m. the board adjourned to Regular Session. No decisions or actions were taken during the Executive Session.

MOTION 2023-41: Moved by Amy Updike, seconded by Steve Hilley, That the Board of Trustees approve the 2023 Q1 Risk Management Summary Report. Ayes, all. Motion carried.

At 7:30 p.m. the board adjourned to Executive Session under Attorney-Client Privilege.

MOTION 2023-42: Moved by Amy Updike, seconded by Steve Hilley, That the Board adjourn to Executive Session – Attorney-Client Privilege for the purpose of receiving legal advice on specific legal questions C.R.S. § 24-6-402(4)(b). Ayes, all. Motion carried.

At 8:10 p.m. the board returned to regular session. No decisions or actions were taken during the Executive Session.

Adjourn. There being no further business, the meeting was adjourned at 8:12 p.m.

Respectfully submitted,

Julie Hanna

Julie Hanna
Executive Assistant and Recorder