

**BOARD OF TRUSTEES MEETING MINUTES**  
**Thursday, April 22, 2021, 5:00 p.m.**  
**IN PERSON/ZOOM MEETING**

**5:00 pm. Education Session – Hospital Governance Part 2**, Facilitated by Michael Buda, General Counsel and presented by Craig Haran, Frantz-Ward LLP, the focus of the training was on healthcare law

**6:00 p.m. Regular Meeting.**

**Call to Order.** The meeting was called to order at 6:00 p.m. by Denise Arola, Vice Chair.

**Board members present were:** Todd Jourgensen, Denise Arola, Forrest Luke, Don Myers, and Dr. Allan Reishus. At 6:26 p.m. Kelly Hepworth entered the meeting.

**Board members absent were:** Terry Carwile.

**Staff members present were:** Sam Radke, Dr. Jeff Womble, Andy Daniels, Michael Buda, Kyle Miller, Meg Schroeder, Brittany Johnson, Dr. Linda Couillard, Derrick Webb, Kelsie Bond, Stayton Mosbey and Julie Hanna.

**Guests present were:** Melody Villard, and Ellen Fike of the Craig Press.

**Welcome!** The board welcomed Interim CNO Meg Schroeder.

**Opportunity for Public to Address the Board.** There were no requests.

Anyone who would like to speak in public comment via ZOOM will need to indicate an interest via email to Julie Hanna at [Julie.hanna@memorialrh.org](mailto:Julie.hanna@memorialrh.org) prior to 5:45 PM that night before the meeting begins. We will unmute the participants and we will limit the comments to three (3) minutes per person.

**Agenda Review.** The agenda was reviewed.

**MOTION 2021 - 24:** Moved by Todd Jourgensen, seconded by Forrest Luke, That the Board of Trustees approve the meeting agenda as presented. Ayes, all. Motion carried.

**May, 2021 Calendar.** The May 2021 Calendar was reviewed by the board. Stay tuned for information about Hospital Week.

**Consent Agenda – Meeting Minutes.**

**MOTION 2021 – 25:** Moved by Todd Jourgensen, seconded by Forrest Luke, That the Board of Trustees approve the MRH Board of Trustees Minutes of the meeting of 3-25-2021; and accept the MRH Finance Committee Minutes of the meeting of 4-21-2021. Ayes, all. Motion carried.

**2020 Audit Presentation.** Sam Radke, CFO, introduced Brad DeJong, Dave Studebaker and Chris

Dillon of Eide Bailly who reviewed in depth the 2020 MRH Annual Audit, required communications and responded to questions. The final audit will be presented to the board for their approval at the May 27, 2021, meeting

### **Projects and equipment as recommended by Finance Committee**

**Endoscopy Software – OR.** Meg Schroeder, Interim CNO, presented this request for replacing the current endoscopy software used for doing scopes that is at end of life, and is no longer supported by the vendor. SCL recommends using Provation as this vendor's EPIC interface is compatible. Two quotes were received: Provation MD's cost for three years is \$87,516; and Provation Apex's cost for three years is \$76,626.00. For the short term, the Apex cloud based would be less expensive, however, in the long term, the MD's cost would be less expensive. The Finance Committee recommended Provation MD at a cost of \$87,516, and that the project move forward to the Board of Trustees.

**PFT Machine – Cardio.** Kyle Miller presented this request. The current machine is at end of life and will no longer be supported by the vendor after May 16, 2021. The project was bid out and the lowest, most competitive bid was with Vyaire. This machine was budgeted in the 2021 Capital Budget for \$43,365 and the cost is \$47,891.39 which includes a trade in of the old machine, two days of training, and a four year service agreement. Although this is slightly more than budgeted, Kyle Miller pointed out that the treadmill update previously considered for Cardiopulmonary in February came in \$10,000.00 under budget. The Finance Committee recommended the request be forwarded to the Board of Trustees.

**MOTION 2021 - 26:** Moved by Kelly Hepworth, seconded by Todd Jourgensen, That the Board of Trustees approve the Provation MD at a cost of \$87,516.00 and the Vyaire PFT machine at a cost of \$47,891.39. Ayes, all. Motion carried.

**Consent Agenda – Clinical Privileges.** Jeff Womble, Chief of Staff, presented the clinical privileges.

**MOTION 2021 - 27:** Moved by Forrest Luke, seconded by Todd Jourgensen, That the following privileges be approved as reviewed and recommended by the Credentials Committee and the Medical Executive Committee.

The following files were presented for **Provisional Staff** appointment:

➤ **Dr. Nelson Prager, MD – Cardiology.** The committee reviewed the file for Dr. Pager, and they unanimously recommended his appointment to the Provisional Provider Staff of The Memorial Hospital.

The following files were presented for **Advancement** to active staff privileges:

➤ **Dr. Kalen Abbott, MD – Emergency Medicine.** The committee reviewed the file for Dr. Abbott and they unanimously recommended his appointment to Associate Staff of The Memorial Hospital.

➤ **Dr. Ashley Dixon-Anderson, MD – Emergency Medicine.** The committee reviewed the file for Dr. Dixon-Anderson and they unanimously recommended her appointment to Associate Staff of The Memorial Hospital.

➤ **Dr. Neal O'Connor, MD – Emergency Medicine.** The committee reviewed the file for Dr. O'Connor and they unanimously recommended his appointment to Associate Staff of The Memorial Hospital.

- **Dr. Donald Stader, MD – Emergency Medicine.** The committee reviewed the file for Dr. Stader and they unanimously recommended his appointment to Associate Staff of The Memorial Hospital.
- **Dr. Michael Sullivan, DO – Emergency Medicine.** The committee reviewed the file for Dr. Sullivan and they unanimously recommended his appointment to Associate Staff of The Memorial Hospital.
- **Dr. Kevin McDonnell, MD – Virtual Radiology.** The committee reviewed the file for Dr. McDonnell and they unanimously recommended his appointment to Associate Staff of The Memorial Hospital.
- **Dr. Christian Binder, MD – Virtual Radiology.** The committee reviewed the file for Dr. Binder and they unanimously recommended his appointment to Associate Staff of The Memorial Hospital.
- **Dr. Alan Pratt, MD – Virtual Radiology.** The committee reviewed the file for Dr. Pratt and they unanimously recommended his appointment to Associate Staff of The Memorial Hospital.
- **Dr. Shwan Kim, MD – Virtual Radiology.** The committee reviewed the file for Dr. Kim and they unanimously recommended his appointment to Associate Staff of The Memorial Hospital.
- **Dr. Gregory Klisch, MD – Virtual Radiology.** The committee reviewed the file for Dr. Klisch and they unanimously recommended his appointment to Associate Staff of The Memorial Hospital.
- **Dr. Steven Ciabattoni, MD – Virtual Radiology.** The committee reviewed the file for Dr. Ciabattoni and they unanimously recommended his appointment to Associate Staff of The Memorial Hospital.
- **Dr. Thomas Fiorito, MD – Virtual Radiology.** The committee reviewed the file for Dr. Fiorito and they unanimously recommended his appointment to Associate Staff of The Memorial Hospital.
- **Dr. Stephanie Runyan, MD – Virtual Radiology.** The committee reviewed the file for Dr. Runyan and they unanimously recommended her appointment to Associate Staff of The Memorial Hospital.
- **Dr. Gwendolyn Durgin, MD – Virtual Radiology.** The committee reviewed the file for Dr. Durgin and they unanimously recommended her appointment to Associate Staff of The Memorial Hospital.
- **Dr. Gordon Archibald, MD – Virtual Radiology.** The committee reviewed the file for Dr. Archibald and they unanimously recommended his appointment to Associate Staff of The Memorial Hospital.
- **Dr. Thomas Gleason, MD – Virtual Radiology.** The committee reviewed the file for Dr. Gleason and they unanimously recommended his appointment to Associate Staff of The Memorial Hospital.
- **Dr. Denis Atkinson, MD – Virtual Radiology.** The committee reviewed the file for Dr. Atkinson and they unanimously recommended his appointment to Associate Staff of The Memorial Hospital.

Ayes, all. Motion carried.

**CEO's Report.** Andy Daniels presented his report. Highlights include:

**GYN.** Dr. Robert Samuelson, GYN, starts 6-1-2021.

**Collaboration.** Rocky Mountain Health Plan is interested in working collaboratively to address mental health services, detox and addiction. This is an exploratory idea and will be discussed further.

**EMS District.** Sam Radke, CFO, is finalizing the service plan. He met today with Moffat County representative to work on a time to present to the Moffat County Commissioners. The presentation group will include Dr. Womble, Stayton Mosbey and Sam Radke. The Campaign will kick off gradually with several speakers on the team to small groups between June 15 and Labor Day.

**Maintenance garage.** Bids are due Friday, April 23, 2021, at 4:00 p.m.

**Old Hospital Demo at 785 Russell:** The project "stalled" just a bit due to the rejection of the demolition permit by the State of Colorado. Re-work is in progress to get the bulldozers moving.

**March 2021 Clinics Report.** Andy Daniels presented this report on behalf of Jennifer Riley.

**March, 2021 Financial and Statistical Report.** Sam Radke, CFO, presented the report which has been reviewed by the Finance Committee on April 21, 2021.

Patient Days, at 239 are 3.0% higher than March of 2020.

ED Visits at 418 are above March, 2020 levels by 7.7%.

Clinic visits at 2676 are slightly below last year's level of 2693 by -0.6%. Surgeries and Procedures at 146 is 1.4% higher than March, 2020's level of 144.

Cash and Investments is at \$3.9M compared to last month's level of \$4.9M.

Extraordinary cash payouts included: \$233,000 for the demolition costs of the old hospital; to pay of remodeling costs of the Steamboat Clinic \$312,000; and two hospital loan payments in one month \$150,000 (due to timing). Days in AR has bumped up to 50 driven by the higher Revenue in March.

Gross Patient Revenues at \$10,041,000 is the highest it has been in many months and is the second highest to January of 2020 (which was \$10,280,000). Our Monthly Expenses were \$5.1 M compared to Budget of \$4.9M. Our YTD Expenses are \$400K lower than Budget.

In our Gain/Loss on Investments we posted a loss of \$224K on Providence Recovery via the annual K-1 report where we are part owner.

We are posting a \$2 I 3K loss for the month and YTD our loss is \$603K.

Days in AR is at 50, up from last month's level of 47 driven primarily by the influx of Gross Patient Revenues from \$7.6M to \$10M. Days Cash on Hand is at 26.8 compared to 34.1 in February.

Our TPM for the month is -2.1 % compared to February's level of -6.5%.

**March, 2021 Financial Report for Home Health and Hospice.** Sam Radke, CFO, presented the financial report for Home Health and Hospice. It is showing good numbers overall compared to previous.

**Adjourn.** The meeting was adjourned at 7:00 p.m.

Respectfully submitted,

*Julie Hanna*

Julie Hanna, Executive Assistant and Recorder