

BOARD OF TRUSTEES MEETING MINUTES
Thursday, March 25, 2021, 5:00 p.m.
IN PERSON/ZOOM MEETING

5:00 pm. Education Session – Hospital Governance Part 1, Via Zoom, facilitated by Michael Buda, General Counsel and presented by Craig Haran, Frantz-Ward LLP. A refresher session on board governance and other related topics was presented for the Board of Trustees members. Part 2 will be presented at 5:00 p.m. at the April 22, 2021, meeting.

6:00 p.m. Regular Meeting

Call to Order. The meeting was called to order at 6:00 p.m. by Kelly Hepworth, Chair.

Board members present were: Denise Arola, Terry Carwile, Kelly Hepworth, Forrest Luke, Todd Jourgensen, Dr. Allan Reishus, and Don Myers.

Hospital staff present were: Sam Radke, Amy Peck, Andy Daniels, Michael Buda via ZOOM, Kyle Miller, Jennifer Riley, Dr. Jeff Womble, Dr. Linda Couillard, Seth Roby, Sarah Moore, Stayton Mosbey, and Julie Hanna.

Guests present were: Tony Bohrer, Melody Villard and Josh Carney.

Opportunity for Public to Address the Board. There were no requests.

Agenda Review. The Board of Trustees reviewed the agenda.

MOTION 2021 – 17: Moved by Terry Carwile, seconded by Denise Arola, That the March 25, 2021, agenda be approved as presented. Ayes, all. Motion carried.

April, 2021 Calendar. The Board of Trustees reviewed and accepted the April, 2021 Calendar.

Consent Agenda – Meeting Minutes

MOTION 2021 – 18: Moved by Terry Carwile, seconded by Todd Jourgensen, That the MRH Board of Trustees Minutes of the meeting of February 25, 2021, be approved; the MRH Finance Committee Minutes of the meeting of March 24 2021, be accepted; and the MRH Quality Steering Committee Minutes of the meeting of March 10, 2021, be accepted. Ayes, all. Motion carried

EMS Body Camera Expenditure. Andy Daniels, CEO, presented information on this proposed capital expenditure for EMS body cameras to promote their safety and protection. The cameras facilitate an additional safeguard to document all encounters with patients and law enforcement to achieve the goals of enhanced risk reduction and patient safety. This proposal includes 15 actual body cameras, and forward and rear facing cameras in each ambulance. The request was recommended by the Finance Committee.

MOTION 2021 – 19: Moved by Denise Arola, seconded by Forrest Luke, That the Board of Trustees approve the EMS Body Camera system expenditure in the amount of \$68, 199. Ayes, all. Motion carried.

Environmental Services Work Order System. Jennifer Riley, presented this request. This request was reviewed in the 2021 budgetary process. For EVS to have their own work order system will provide direct access to team members. It will also provide for QR codes in public and patient areas to alert EVS members of specific requests, enhancing our level of care.

MOTION 2021 – 20: Moved by Forrest Luke, seconded by Denise Arola, That the Board of Trustees approve the Environmental Services Work Order System in the amount of \$19,588.76. Ayes, all. Motion carried.

REQUEST FOR MEDICAL STAFF PRIVILEGES: Dr. Jeff Womble presented the Medical Staff Privileges.

MOTION 2021 – 21: Moved by Todd Jourgensen, seconded by Terry Carwile, That the following privileges be approved as reviewed and recommended by the Credentials Committee and the Medical Executive Committee.

The following files were presented for **Provisional Staff** appointment:

- **Dr. Ryan Redelman, MD – Radiology.** The committee reviewed the file for Dr. Redelman, and they unanimously recommended his appointment to the Provisional Provider Staff of The Memorial Hospital.
- **Dr. Kenny Newgene, MD – Internal Medicine.** The committee reviewed the file for Dr. Newgene, and they unanimously recommended his appointment to the Provisional Provider Staff of The Memorial Hospital.

The following files were presented for **Advancement** to active staff privileges:

- **Dr. Netana Machacek – Family Medicine.** The committee reviewed the file for Dr. Machacek and they unanimously recommended her appointment to Active Provider Staff of The Memorial Hospital.

Ayes, all. Motion carried.

CEO's Report. Andy Daniels presented his report. The BOT received a verbal update on the progress toward MRH's 4-Star Hospital Campaign. Staff is working through on-boarding Dr. Robert Samuelson to re-establish GYN Services at MRH. He received his Colorado license this week. MRH is excited to be able to offer this service again at MRH.

February 2021 Clinics Report. Jennifer Riley, VP of Operations, reviewed with the board the census reports from each of the clinics.

February, 2021 Financial and Statistical Report. Sam Radke, CFO, reported on the financials. Highlights included:

Patient Days at 204 are 22.7% lower than February of 2020.
ED Visits at 350 are below February, 2020 levels by 15.3%.
Clinic visits at 2121 are below last year's level of 2985 by 28.9%.

Surgeries and Procedures at 106 is 4.5% lower than February, 2020's level of 111.

Cash and Investments is at \$4.5M.

Patient Receivables is at \$13.3M down from January's level of \$14.1M.

Gross Patient Revenues at \$7,644,000 is the lowest it has been in MANY months, and the lowest in several years.

Our YTD GPR is \$ 1.8M lower than 2020.

Our Total Expenses were \$175K lower than budget.

Our YTD Expenses are \$1.0M lower than 2020 YTD amounts.

Days in AR is at 47, down from last month's level of 48 and the lowest level many months.

Days Cash on Hand is at 34.1 compared to 39.3 in January but up from (1.1) a year ago.

Our TPM for the month is -7.5% compared to January's level of 1.2%.

February, 2021 Financial Report for Home Health and Hospice. Sam Radke, CFO, presented the monthly financials and responded to questions.

February 2021, Financial Report – Home Health and Hospice. Sam Radke, CFO, presented the monthly financials and responded to questions.

Management Proposal – Steamboat Springs Operations. Andy Daniels, Jennifer Riley and Kyle Miller presented the management proposal to restore and enhance services offered at the Steamboat Springs location renewing MRH's commitment to this endeavor.

MOTION 2021 – 22: Moved by Terry Carwile, seconded by Forrest Luke, That the Board of Trustees approve the Steamboat Springs Operations Management Proposal as presented. Ayes, all. Motion carried.

Proposed Resolution Adopting the Transition of Emergency Medical Services in Moffat County. Andy Daniels and Sam Radke presented the proposed resolution supporting the creation of a special EMS district and independent governing board separate from and without any competing interests with MRH, along with dedicated financial resources to operate an on-going and coordinated service in Moffat County.

MOTION 2021 – 23 – Moved by Terry Carwile, seconded by Todd Jourgensen, That the Board of Trustees approve Resolution 2021-1, Option B, Adopting the Transition of Emergency Medical Services (EMS) in Moffat County. Ayes, all. Motion carried.

Adjourn. The meeting was adjourned at 7:25 p.m.

Respectfully submitted,

Julie Hanna, Julie Hanna, Executive Assistant and Recorder