

BOARD OF TRUSTEES MEETING MINUTES
Thursday, February 4, 2016, Rooms A, B, C

Board of Trustees members present: Forrest Luke, Chair; Todd Jourgensen, Vice Chair; Cathrine Blevins, Secretary/Treasurer; Don Myers, Don Cook; Gary Ellgen; and Alman Nicodemus.

Hospital Staff present: John Nickens III, Interim CEO; Beka Warren, RN, CQO; Jennifer Riley, CM & BD; Dr. Scott Ellis, Chief Medical Officer; Dr. Larry Kipe, Chief of Staff; Dr. Kristie Yarmer, Vice Chief of Staff; Bryan Curtis, CIO; Denise Arola, Controller; Bassam Kawwass, Interim Clinic Administrator; and Julie Hanna, Executive Assistant and Recorder.

Guests present: Gerald Parton, QHR Region 9 VP; and Ray Beck, City of Craig Mayor.

Call to Order. The meeting was called to order at 6:00 p.m. by Forrest Luke, Chair.

Opportunity for Public to Address the Board. There were no requests to address the board.

Agenda Review. There were no changes to the agenda.

Educational Opportunities. There were no items to report.

February Calendar. The calendar was reviewed by the board with a slight change.

Annual Reorganization.

2016 Officers: The officers will remain the same for the year 2016:

Chair	Forrest Luke
Vice Chair	Todd Jourgensen
Secy/Treas.	Cathrine Blevins

2016 Committees: The committee membership will remain the same for the year 2016.

Credentials	Alman Nicodemus, Liaison Don Cook, Alternate
Finance	Cathrine Blevins, Chair Gary Ellgen, Member
Joint Conf.	Alman Nicodemus, Liaison Todd Jourgensen, Member
Quality	Don Myers, Chair Cathrine Blevins, Member
TMH Found.	Gary Ellgen, Liaison Alman Nicodemus, Alt.
Medical Staff	Forrest Luke, Liaison Don Cook, Alt.
Board Dev.	Forrest Luke Todd Jourgensen

2016 Official Meeting Notice Places: TMH Website, Front Foyer of TMH, Moffat County Courthouse.

MOTION 2016 -8: Moved by Todd Jourgensen, seconded by Gay Ellgen, That The Memorial Hospital Board of Trustees 2016 Official Meeting Notice Places are: TMH Website, Front Foyer of TMH, and Moffat County Courthouse. Ayes, all. Motion carried.

2016 Conflicts of Interest Policy Review and Annual Certification. The Board of Trustees reviewed the policy and completed their individual certifications.

Consent Agenda. The Board of Trustees discussed the consent agenda.

MOTION 2016 – 9: Moved by Gary Ellgen, Seconded by Todd Jourgensen, That the Board of Trustees approve the Board of Trustee minutes for the meeting of January 7, 2016; approve the Board of Trustee minutes for the E-meeting of January 14, 2016; accept the Finance Committee minutes for the meeting of January 20, 2016; and accept TMH Foundation minutes for the meeting of January 25, 2016. Ayes, all. Motion carried.

Share Point Licenses. Bryan Curtis, CIO, presented this project. When TMH implemented a SharePoint intranet site approximately two years ago, licensing required for that site was never purchased. This licensing is required for compliance. The project was budgeted at \$55,000.00, and the proposed cost is \$48,563.00. The Finance Committee approved the request to be forwarded to the Board of Trustees for final approval.

MOTION 2016 – 10: Moved by Alman Nicodemus, seconded by Cathrine Blevins, That the Board of Trustees approve the purchase of Share Point Licenses at a cost of \$48,563.00. Ayes, all. Motion carried.

Wireless Upgrade. Bryan Curtis presented the proposal to refresh/upgrade the wireless networks at the hospital, clinic and PT to provide better capabilities and access. The project was budgeted at \$200,000.00, and the proposed cost, including project service, is NTE (Not to Exceed) \$135,000.00. The Finance Committee approved the request to be forwarded to the Board of Trustees for final approval.

MOTION 2016 – 11: Moved by Alman Nicodemus, seconded by Gary Ellgen, That the Board of Trustees approve the proposal to upgrade the wireless networks at the hospital, clinic and PT at a cost not to exceed \$135,000.00. Ayes, all. Motion carried.

Medical Staff Privileges: Dr. Larry Kipe presented the privileges to the board.

MOTION 2016 – 12: Moved by Alman Nicodemus, seconded by Cathrine Blevins, That the following privileges be approved as reviewed and recommended by the Credentials Committee on February 2, 2016 and the Medical Executive Committee on February 3, 2016.

The following files were presented for **Provisional** appointment:

- **Kae B. Loverink, MD-Hospitalist Medicine.** The Committee reviewed the file for Dr. Loverink and has unanimously recommended her appointment to the Provisional Provider Staff of The Memorial Hospital.
- **Alyssa M. Roche, PA-C- Orthopaedic Surgery Medicine.** The Committee reviewed the file for Alyssa Roche and has unanimously recommended her appointment to the Provisional Non-Physician Provider Staff of The Memorial Hospital.

The following files were presented for **Advancement**:

- **Jimmy G. Gilbert, MD-Internal Medicine (Sleep reads only)**- The Committee reviewed the file for Dr. Gilbert and unanimously recommended his appointment to the Associate Staff of The Memorial Hospital. Ayes, all. Motion carried.

December 2015 Financial Report. Tim Howard, Interim CFO, presented the December, 2015 Financial Report. 2015 ended with a very strong fiscal year close. Congratulations to staff from the board for a good year.

- a) December Consolidated Net Income was \$250,000 positive. Year to Date through 12/31/15, consolidated net income was over \$2.1 million. This is a favorable comparison to \$29,000 budget and \$210,000 prior year.
- b) Volumes closed strong with almost \$6.0 million in Billed Gross Charges and a 65% conversion rate from Gross to Net Revenue.
- c) Bad Debts also came in below target at 3.5% of Gross Revenue.
- d) Physician Practices had another strong month with almost 1,800 visits, the highest of the year. This is a 29% increase over prior year.
- e) OP Volumes continue a strong favorable trend with Deliveries up 17%, ER Visits up 7%, OP Visits up 16%, Clinic Visits up 29% and PT Treatments up 25%.

QHR Monthly Report. Gerald Parton, Region 9 VP, presented the report stating that of over one hundred QHR hospitals, TMH is ranked 5th in improvement for 2015. He also discussed with the board of the Medicare pilot program for bundled payments which is an effort to use payment reform as a way to move Medicare away from the fee for service model.

CEO Monthly Report. John Nickens, Interim CEO, reported that discussions have occurred with the administrators of the hospitalist program.

TMH Medical Clinic Report. Bassam Kawwass, Interim Practice Administrator, reported that the clinic continues to work on setting expectations, satisfying patients, creating internal and organizational teams.

The Board of Trustees took a short break at 6:35 p.m.

Executive Session. At 6:45 p.m. the Board of Trustees adjourned to Executive Session.

MOTION 2016 – 13: Moved by Todd Jourgensen, seconded by Don Cook, That the Board of Trustees adjourn to Executive Session for the purpose of reviewing matters of negotiation pursuant to C.R.S. § 24-6-402(4)(e); and for the purpose of reviewing personnel matters pursuant to C.R.S. § 24-6-402(4)(f). Ayes, all. Motion carried.

At 9:06 the Board of Trustees returned to regular session.

Adjournment. At 9:10 the board adjourned.

Respectfully submitted,

Julie Hanna

Julie Hanna, Executive Assistant and Recorder