

BOARD OF TRUSTEES MEETING MINUTES
Thursday, February 25, 2021,
Regular meeting at 6:00 p.m.
IN-PERSON/ZOOM MEETING

Call to Order. The meeting was called to order at 6:00 p.m. by Kelly Hepworth, Chair.

Board members present were: Denise Arola (via ZOOM), Terry Carwile, Kelly Hepworth, Forrest Luke, Todd Jourgensen, Dr. Allan Reishus, and Don Myers (Via ZOOM).

Hospital staff present were: Sam Radke, Amy Peck, Andy Daniels, Michael Buda via ZOOM, Kyle Miller, Jennifer Riley, Dr. Jeff Womble, Dr. Linda Couillard, Seth Roby (via ZOOM), and Julie Hanna.

Guests present were: Tony Bohrer, Melody Villard and Josh Carney.

Opportunity for Public to Address the Board. There were no requests.

Welcome! Welcomed as the newest member of the Board of Trustees is Dr. Allan Reishus.

Agenda Review.

MOTION 2021 – 7: Moved by Terry Carwile, Seconded by Todd Jourgensen, That Item 2. under Executive Session be stricken from the agenda. Ayes, all. Motion carried.

MOTION 2021 – 8: Moved by Terry Carwile, seconded by Todd Jourgensen, That the agenda be approved as revised. Ayes, all. Motion carried.

March, 2021 Calendar. The board reviewed and accepted the calendar.

Annual Reorganization of the Board of Trustees

2021 Board Officers, Committees, Liaisons Appointments. Traditionally, the officers serve two year terms.

MOTION 2021 – 9: Moved by Terry Carwile, seconded by Todd Jourgensen, That Forrest Luke be nominated as secretary/treasurer. Ayes, all. Motion carried.

MOTION 2021 – 10: Moved by Todd Jourgensen, seconded by Allan Reishus, That Kelly Hepworth be nominated as Chair. Ayes, all. Motion carried.

MOTION 2021 – 11: Moved by Terry Carwile, Seconded by Todd Jourgensen, That Denise Arola be nominated as Vice Chair. Ayes, all. Motion carried.

As secretary/treasurer, Forrest Luke will serve as the chair of the Finance Committee. Denise Arola will serve as an alternate.

Serving on the Quality Steering Committee will be Don Myers as Chair and Todd Jourgensen as alternate.

Serving on the MRH Foundation will be Terry Carwile and Todd Jourgensen as alternate.

Serving on the Medical Staff Committee will be Allan Reishus and Terry Carwile as alternate.

MOTION 2021 – 12: Moved by Todd Jourgensen, seconded by Terry Carwile, That the Notices of the Board of Trustees meetings will be posted on three official sites: Front foyer of the hospital, the hospital website, and at the Moffat County Court House. Ayes, all. Motion carried.

Conflicts of Interest Policy Review and Annual Certification. The board members reviewed, certified and agreed to compliance pursuant to C.R.S. § 18-8-308.

Ethical and Legal Compliance. The board members reviewed, certified and agreed pursuant to C.R.S. § 18-8-308.

Consent Agenda – Meeting Minutes

MOTION 2021 - 13: Moved by Terry Carwile, seconded by Forrest Luke, That the MRH Board of Trustees Minutes of the meeting of January 28, 2021 be approved; the MRH Finance Committee Minutes of the meeting of February 24, 2021 be accepted; and the MRH Quality Steering Committee Minutes of the meeting of February 10, 2021, be accepted. Ayes, all. Motion carried.

Consent Agenda –Projects and equipment as recommended by Finance Committee. There were none.

Consent Agenda – Clinical Privileges. Jeff Womble, Chief of Staff, presented the privileges.

MOTION 2021 - 14: Moved by Forrest Luke, seconded by Terry Carwile, That the following privileges be approved as reviewed and recommended by the Credentials Committee, and the Medical Executive Committee.

The following files were presented for **Provisional Staff** appointment:

- **Dr. Derek Berguson, MD – Radiology.** The committee reviewed the file for Dr. Berguson, and they unanimously recommended his appointment to the Provisional Provider Staff of The Memorial Hospital.
- **Dr. Shannon Moore-Langston, MD – Tele-Psychiatry.** The committee reviewed the file for Dr. Moore-Langston, and they unanimously recommended her appointment to the Provisional Provider Staff of The Memorial Hospital.
- **Dr. Igor Zaytsev, MD – Tele - Radiology.** The committee reviewed the file for Dr. Zaytsev, and they unanimously recommended his appointment to the Provisional Provider Staff of The Memorial Hospital.

The following files were presented for **Advancement** to active staff privileges:

- **Dr. Mark Kozlowski – Emergency Medicine.** The committee reviewed the file for Dr. Kozlowski and they unanimously recommended his appointment to Active Provider Staff of The Memorial Hospital.

Ayes, all. Motion carried.

Revisions to MRH Board of Trustees By-Laws. Michael Buda, presented the summary of the proposed revisions. Additionally, in order to meet the requirement of visitation by board members, a monthly schedule will be developed to document those visits.

MOTION 2021 – 15: Moved by Allan Reishus, seconded by Terry Carwile, That the board approve the changes as presented with additional change by Dr. Reishus. Ayes, all. Motion carried.

CEO's Report. Andy Daniels reported on the following:

4-Star Hospital: The BOT heard an update on our 4-Star Hospital activities, including an update on the community billing survey, CEO upcoming meetings with managers, and employee rates for completing customer service training.

Telehealth: This is up and live with the ability to do secure telehealth visits in primary care and many specialties through our EPIC patient portal.

GYN Services: MRH is in the process of finalizing a contract to restore GYN services to Craig and Moffat County.

EMS District: The BOT heard an update from Amy Peck on an EMS District's potential as a long-term entity and funding mechanism for EMS Services in the county. The BOT will receive a recommendation from the CEO at the March meeting and be asked to decide how EMS will look with MRH in the future.

COVID Response: Special thanks to: Registration and Patient Access (Charity Craig, KayCee Goncalves, Cherrisse Smith, Heather Moore, Jessica Vandenhout, and Maria Montoya), Clinic Admin: (Jennifer Riley and Cristina Livingston), Planning and Incident Command Staff: (Steve Hilley, Paula Belcher, Kara Soper, Autumn Hilley, Kyle Miller, and Carson Miller), Vaccinators and Scribes: (Denise Huff, Alen Osmanagic, Ryan Alberico, Mandy Bauerle, Shylar Merrick, Amy Peck, Jennifer Riley, Andrew Tucker, Jaycie Jourgensen, Kelli Johnson), Volunteers: (Dr. Allan Reishus, Connie, Lauren Hilley, Maddy Caddy, Haley Mendoza) and EVS (Lisa Dixon and Brenda Kent). Thank you all; The BOT is very proud of our employees and MRH. Great job!

Chief Financial Officer: The search for a new CFO will begin at the end of March 2021 for a new CFO. Sam Radke will be "re-retiring" at the end of 2021.

Cardiology Update: In late January, Dr. Nelson Prager, a cardiologist with Aurora Denver Cardiology Associates, reached out about coming to Craig for the Cardiology outreach clinic. He is already doing outreach in Nebraska and Leadville, and he's on staff in Vail. He visited Craig, and it is agreed that his coverage would be preferable to what was being offered by Denver Heart. He will be onsite two days/month starting March 11th.

January, 2021 Clinics Report. Jennifer Riley presented the clinic census reports from each of the specialties.

January, 2021 Financial and Statistical Report. Sam Radke, CFO, presented the report which has been discussed in detail with the Finance Committee. Highlights included:

Statistics: Patient Days, at 234 are 59.2% higher than January of 2020. ED Visits at 395 are below January, 2020 levels by 25.9%. Clinic visits at 2227 are below last year's level of 3677 by 39.4%. Surgeries and Procedures at 113 is 5.0% lower than January, 2020's level of 119.

Cash and Investments is at \$5.2M. Patient Receivables is at \$14.1M down from December's level of \$15.0M. Very favorable.

Gross Patient Revenues at \$8,876,000 is above the monthly average of \$8.7M but below January, 2020's level of \$10,280,000.

Our largest expenditures are for Salaries and Benefits which are 50.3% of our Total Expenses. This month we are within 99.9% of budget.

Our Bottom Line for the month is \$105,000.

Days in AR is at 48, down from last month's level of 51 and down from last year's level of 79. Days Cash on Hand is at 39.3 compared to 39.9 in December and compared to -1.1 a year ago at this time.

Our TPM for the month is 1.1 % compared to December's level of 1.0%.

January, 2021 Financial Report for Home Health and Hospice. Sam Radke, CFO. For the month of January 2021, there is a positive bottom line. Home Health and Hospice has consistently had a very steady census. Recently hired was an LCSW to help with social work, as well as another RN.

At 7:20 p.m. the board adjourned to Executive Session.

MOTION 2021 - 15: Moved by Todd Jourgensen, seconded by Terry Carwile, That the Board of Trustees adjourn to Executive Session – Attorney-Client Privilege: For the purpose of receiving legal advice concerning personnel matters pursuant to C.R.S. § 24-6-402(4)(b) and (f); and Executive Session – Attorney-Client Privilege: For the purpose of receiving legal advice on specific legal questions C.R.S. § 24-6-402(4)(b); and Executive Session – Attorney-Client Privilege: For the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest pursuant to C.R.S. § 24-6-402(4)(a)). Ayes, all. Motion carried.

At 8:00 p.m. the board returned to regular session.

Adjourn. The meeting was adjourned at 8:05 p.m.

Respectfully submitted,

Julie Hanna

Julie Hanna

Executive Assistant and Recorder