

12-18-2025 MRH Board of Trustees Meeting Minutes

06:00 PM - 750 Hospital loop, Craig, CO 81625

Education Session

MRH Security Presentation. Corey Wagner, Security Supervisor, presented information to the board concerning the creation, implementation and future improvements of the Security Department.

Call to Order

Amy Updike, Vice Chair, called the meeting to order at 6:00 p.m.

Attendance

Board of Trustees Members present: Steve Hilley, Amy Updike, Denise Arola, Dr. Allan Reishus, and Dr. Kelly Hepworth.

Board of Trustees Members absent: Roger Richmond and John Ponikvar.

MRH Staff present: Todd Jourgensen, Corey Wagner, Becky Forney, Kristine Cooper, Jennifer Riley, Dr. Jeff Womble, Brittany Johnson, Michael Buda, Dr. Linda Couillard, Susan Heiner and Julie Hanna.

Opportunity for the Public to Address the Board

There were no requests to address the board.

Employee Recognition

There were no Employee Recognitions.

Partner Updates

City of Craig. Randy Looper, City of Craig Councilperson, addressed the board. A finalized jail services agreement with Moffat County has been signed.

Northwest Colorado Innovation Center is negotiating with the city for land for an industrial park. The Yampa Building Lease is also up for re-negotiation as well as leases for cell towers on the Sandrocks. Additionally, a lease is being negotiated for 1400 acres for a

renewable energy company for a battery storage plant, and a purchase of the Old Courthouse on Victory Way is being considered by a developer.

City financial indicators show positive trends as sales tax is up 6.63 percent. The marijuana tax was approved at 3% and will be allocated to the Museum and library. The city police department has increased their monitoring of speeding in the city. Building permits are up substantially.

Agenda Review

MOTION 2025 - 107: Moved by Steve Hilley, seconded by Dr. Kelly Hepworth, That the Board of Trustees approve the agenda as presented. Ayes, all. Motion carried.

Board of Trustees Facility Visitation Report

No report was given.

Monthly Calendar

The Board of Trustees reviewed the January 2026 Board Calendar.

Consent Agenda - Meeting Minutes

MOTION 2025 - 108: Moved by Steve Hilley, seconded by Dr. Kelly Hepworth, That the Board of Trustees approve the 11-20-2025 MRH Board of Trustees Meeting Minutes; and accept the 11-12-2025 Quality Steering Committee Meeting Minutes; the 11-17-2025 MRH Finance Minutes; the 11-19-25 MRH Foundation Minutes; the 12-10-2025 Quality Steering Committee Meeting Minutes; and the 12-15-2025 MRH Finance Minutes. Ayes, all. Motion carried.

Quality and Patient Safety

Med Surg Patient Report. Susan Heiner, In Patient Nursing Manager, presented on the department safety program which falls into three areas:

Fall prevention where patients are evaluated for potential falls and then monitored with bed departure alarms, yellow sox, flagged in EPIC, use of video monitors, rooms closer to nurses stations, and one to one watchers. The second area is medicine errors for which the department has a 97.5% scanning rate. Everything is scanned in order to prevent wrong medication or dosage. Thirdly is the area of visitor and aggressive behavior. The security department is now supportive to address issues in this area. Staff is also trained to be alert to visitors without badges.

2025 Q3 Infection Presentation Report. Becky Forney reviewed the dashboard. MRH has maintained zero HAI infections across all categories, exceeded national benchmarks for all infection types, demonstrated excellence in infection prevention protocols and successfully managed 341 device days without infection.

MRH Financial and Statistical Report and Capital Purchase Summary.

Brittany Johnson presented the November 2025 MRH Financial Report.

Income Statement

Gross patient revenue for the month of November was at \$12.3m (Column A, Line 4) compared to a budget of \$13.8m. Prior year gross revenue was \$11.8m. Net Patient Revenue was \$8.3m (Column A, Line 10) for November on a budget of \$7.2m and prior year at \$6m.

Expenses: Total expenses for the month were at \$6.55m (column A, line 34) which was under budget by \$718k. Employee health insurance was at \$634k with the monthly average at \$483k.

The net income for November was \$2.2m on a budget of \$99k. YTD net income is \$3.3m on a budget of \$1.3m.

Balance Sheet

Total operating cash and investments for the month are at \$3,670,273. Under limited use assets (column A, line 16), we have \$4.9m reserved for future cost reports. On column A, line 17 we have \$5.6m that we have self-reserved for future capital purchases. Line 18 includes funds designated for EPIC updates. Line 21 is an interest bearing account that we will use for additional savings going forward (\$4.3m).

Days in AR

Days in AR is at 79 days for November.

Days Cash on Hand

Total days cash on hand is at 93 days in November, which is down from prior month at 95.2 days. One day of cash equals \$216,146.

Other

Interest on CD has earned \$25K. Careflight has returned \$45K on that investment. In house billing has only one opening remaining before being fully staffed. The capital summary items for 2026 are mostly closed out with a few projects still pending completion.

Projects and Capital Purchases

Toolcat replacement - Facilities - Presented by Todd Jourgensen. MRH has a 2006 Bobcat Toolcat that has been used very sparingly due to recurring overheating issues. Despite multiple repairs and repeated trips to the shop, the equipment continues to experience the same problems within a few months of each service. The Toolcat plays an important role for snow removal and property mowing. Its ongoing mechanical issues limit the ability to perform these tasks efficiently and reliably. Continuing to repair this aging unit is no longer cost-effective, and the recurring downtime poses operational challenges, especially during peak seasonal needs. This is not budgeted for 2025, but could be purchased out of savings on other 2025 projects and trade-in of present the unit and other equipment at a cost of \$55,163.89 to Severson Supply.

MOTION 2025:109 - Moved by Steve Hilley, seconded by Dr. Kelly Hepworth, That the Board of Trustees approve the purchase to Severson Supply in the amount of \$55,163.89 for the Toolcat Replacement. Ayes, all. Motion carried.

Indeed Enhanced Recruiting Platform - Administration - Presented by Kyle Miller MRH needs an enhanced recruiting strategy and social presence for hiring potential candidates who may find interest in job opportunities at MRH. Leveraging existing professional platforms like Indeed will improve the broadcast of job postings across the spectrum of healthcare professionals and raise awareness of employment opportunities with MRH through established social channels. Currently MRH doesn't utilize or contract for enhanced corporate/enterprise features. These services will improve employer branding, sourcing and advertising for marketing consistency. Additionally, the MRH positions will be prioritized on both platforms for improved recognition and efficiency for those seeking healthcare employment opportunities. This is not budgeted for 2026 and the cost is \$59,000 for the year or \$4,166.67 per month.

MOTION 2025: 110 - Moved by Dr. Kelly Hepworth, seconded by Denise Arola, That the Board of Trustees approve the Indeed agreement in the amount of \$59,000 annually or \$4,166.67 per month. Ayes, all. Motion carried.

LinkedIn Corporate Gateway and Enterprise Reatures - Administration - Presented by Kyle Miller . MRH needs an enhanced recruiting strategy and social presence for hiring potential candidates who may find interest in job opportunities at MRH. Leveraging existing professional platforms like Indeed will improve the broadcast of job postings across the

spectrum of healthcare professionals and raise awareness of employment opportunities with MRH through established social channels. Currently MRH doesn't utilize or contract for enhanced corporate/enterprise features. These services will improve employer branding, sourcing and advertising for marketing consistency. Additionally, the MRH positions will be prioritized on both platforms for improved recognition and efficiency for those seeking healthcare employment opportunities. This is not budgeted for 2026 and the cost is \$187,805.01 for three years or \$62,601.67 per year starting 2026.

MOTION 2025: 111- Moved by Dr. Kelly Hepworth, seconded by Denise Arola, That the Board of Trustees approve the LinkedIn Agreement in the amount of \$62,601.67 annually for three years. Ayes, all. Motion carried.

Consent Agenda - Medical Staff Privileges

Dr. Jeffrey Womble presented the Medical Staff Privileges.

MOTION 2025 - 112: Moved by Steve Hilley, seconded by Dr. Kelly Hepworth, That the Board of Trustees approve the following privileges as reviewed and recommended by the Credentials Committee and approved by the Medical Executive Committee:

The following files are presented to the Board of Trustees for Provisional Staff appointment:

- Christian Deveraux, DO – Emergency Medicine. The committees reviewed and approved the application and file for Dr. Deveraux, and they recommend his appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
 - Justin Hanson, DO – Emergency Medicine. The committees reviewed and approved the application and file for Dr. Hanson, and they recommend his appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
 - Samantha Lane, MD – Emergency Medicine. The committees reviewed and approved the application and file for Dr. Lane, and they recommend her appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
 - Lisa Oldham, MD – Gynecology. The committees reviewed and approved the application and file for Dr. Oldham, and they recommend her appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
- Jennifer Tennant, CRNA – Certified Registered Nurse Anesthetist. The committees reviewed and approved the application and file for Ms. Tennant, and they recommend her appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.

The following files are presented to the Board of Trustees for Advancement of privileges:

➤ Travis White, DMD – Oral Surgery/Dental. The committees reviewed and approved the application and file for Dr. White, and they recommend his advancement to the Associate Staff of The Memorial Hospital at Craig for a term of three years.

The following files are presented to the Board of Trustees for Reappointment of privileges:
None

Ayes, all. Motion carried.

Old Business

Extension of Deadline for Spa Country Transaction. Jennifer Riley requested the board approve an extension to the deadline to close on the easement agreement to February 28, 2026, to facilitate the property appraisal.

MOTION 2025 - 113: Moved by Steve Hilley, seconded by Dr. Kelly Hepworth, That the Board of Trustees approve the deadline extension on the Spa Country transaction. Ayes, all. Motion carried.

New Business

Request board approval to change compensation range for Rapid Care Providers. Jennifer Riley requested the board approve a change to provider compensation at the 75th percentile to allow for single-provider coverage. Ayes, all. Motion carried.

Adjourn

There being no further business, the meeting was adjourned at 6:40 p.m.

Respectfully submitted,

Julie Hanna, Executive Assistant and Recorder