

Minutes for 10-23-2025 Meeting Book

Memorial Regional Health Board of Trustees Meeting

10/23/2025 | 06:00 PM

Memorial Regional Health, 750 Hospital Loop, Craig, CO 81625

Call to Order

The meeting was called to order by Amy Updike, Acting Chair, at 6:00 p.m.

Board Members in Attendance were: Amy Updikke, John Ponikvar, Dr. Kelly Hepworth, Denise Arola and Steve Hilley.

Board Members absent were: Dr. Allan Reishus and Roger Richmond.

MRH Staff Members in attendance were: Jennifer Riley, Brittany Johnson, Kyle Miller, Kristine Cooper, Becky Forney, Zachary Johnson, RJ Palmer, Alicia Noland, Amanda Bauerle, and Adam Jongquist.

Opportunity for the Public to Address the Board

There were no requests from the public.

Employee Recognition

Celebrated for twenty five years of service was Kyle Miller, Chief Operating Officer. CEO Jennifer Riley led the recognition highlighting his contributions as a pharmacist, Chief Clinical Officer, and now Chief Operating Officer. Kyle's dedication, expertise and community involvement were praised, and he was presented with a gift certificate in recognition of his long-standing service.

Partner Updates

There were none

Agenda Review

The board reviewed the agenda, and it was accepted as presented.

Board of Trustees Facility Visitation Report

Denise Arola visited the Health Information Management Department, and reported on what she learned during the visit.

Monthly 2025 Calendar

The November 2025 Calendar was reviewed and accepted by the board.

Consent Agenda - Meeting Minutes

MOTION 2025 - 89: Moved by Steve Hilley, seconded by John Ponikvar, That the Board of Trustees approve 9-18-2025 MRH Board of Trustees Meeting Minutes; accept the 9-24-2025 MRH Foundation Meeting Minutes; accept the 10-8-2025 MRH Quality Steering Committee Minutes; and accept the 10-2025 MRH Finance Committee Meeting Minutes. Ayes, all. Motion carried.

Quality and Patient Safety

Zach Johnson presented the 2025 Q3 Quality Dashboard to the board.

2026 MRH Budget

Brittany Johnson presented the MRH 2026 Budget. The Board of Trustees met in workshop on October 14, 2025, to review the budget and no changes were made.

MOTION 2025 - 90: Moved by Denise Arola, seconded by John Ponikvar, That the Board of Trustees approve the 2026 MRH Budget as presented and authorize Brittany Johnson to certify to Moffat County. Ayes, all. Motion carried.

Capital Authorization Policy

Following the 10-14-2025 Workshop, changes to the Capital Authorization Policy were made to increase the authorization level from \$5,000 to \$20,000 without board review.

MOTION 2025 - 91: Moved by Dr. Kelly Hepworth, seconded by Denise Arola, That the Board of Trustees approve the changes to the Capital Authorization Policy. Ayes, all. Motion carried.

MRH Financial and Statistical Report and Capital Purchase Summary

Financial & Statistical Operational Summary Period Ending September 30, 2025

Income and Expense

Gross revenue for the month of September was at \$12.9m (Column A, Line 4) compared to a budget of \$13.8m. We had 126 surgeries in September, compared to

an average of 148 January through July. Prior year gross revenue was \$12.7m. Net Patient Revenue was \$5.5m (Column A, Line 10) for August on a budget of \$7.4m and prior year at \$6.6m.

Expenses: Total expenses for the month were at \$6.1m (column A, line 34) which was under budget by \$1.1m. Employee health insurance was at \$237k with the monthly average YTD at \$501k. This included \$66k in stop loss receivable and \$30k in RX rebates. On line 30 (miscellaneous), we received a response on our outstanding IRS ACA issue from 2018 which resulted in a credit of \$345k. We also had a refund on our HCPF provider fees of \$37k.

The net loss for September was (\$92k) on a budget of \$77k. YTD net income is \$1m on a budget of \$953k.

Balance Sheet

Operating cash for the month is at \$3.5m (column A, line 1) which is down from prior month at \$5m. Our investment account balance is \$2.95m.

Under limited use assets (column A, line 16), we have \$4.7m reserved for future cost reports. On column A, line 17 we have \$5.3m that we have self-reserved for future capital purchases.

Days in AR

Days in AR is at 79 days for September.

Days Cash on Hand

Total days cash on hand is at 82.2 days in September, which is down from prior month at 82.4 days. One day of cash equals \$216,146.

Projects and Capital Purchases as recommended by the Finance Committee

Medtronic Generator - Surgical Services. RJ Palmer presented this request for an ENT Medtronic Generator as requested by Dr. Dobbie for her sinus surgeries. This unit was not budgeted for 2025. We are planning it for 2026, and the company has allowed for a 90 day term before payment is required to allow us to make payment in 2026.

MOTION 2025-92: Moved by Dr. Kelly Hepworth, seconded by Steve Hilley, That the Board of Trustees approve the purchase of the Medtronic Generator in the amount of \$28,855.05. Ayes, all. Motion carried.

MRI Safe IV Pump and Pole - Radiology and Pharmacy. Alicia Noland and Mandy Bauerle presented this request. Due to the risk of sedation overdose or patient harm in MRI,

we are now at the volume we need to have a controlled environment and an accurate piece of equipment to administer these medications. This is not a budgeted item.

MOTION 2025 - 93: Moved by Dr. Kelly Hepworth, seconded by Denise Arola, that the Board of Trustees approve the purchase of the Iradimed IV Pump and Pole in the amount of \$55,330.00. Ayes, all. Motion carried.

Ortho Chemistry System - Lab. Adam Jongquist - Analyzer. Our current analyzer is at end of life. The proposed replacement comes with \$84,937.50 in rebates to be paid over three years, plus an interface reimbursement up to \$15,000 and a refrigerator allowance up to \$15,000, which together help offset the capital expense and lower the total cost of ownership. This purchase stabilizes operations, protects turnaround times, and supports reliable patient care and compliance.

Ortho Chemistry System - Refrigerators. Additional storage for both Microbiology and Chemistry is needed. The total cost of the new refrigerators will be reimbursed by Fisher and Ortho as part of our Chemistry Analyzer purchase.

MOTION 2025 - 94: Moved by Dr. Kelly Hepworth, seconded by Steve Hilley, That the Board of Trustees approve the Ortho Chemistry Analyzer and refrigerators at a cost of \$169,875.00 with \$84,937.00 in rebates for a total cost of \$84,937.00. Ayes, all. Motion carried.

Trophon Ultrasound Sterilization System - Radiology. Alicia Noland presented this request. This request will update our sterilization practices to ensure the highest level of disinfection consistencies that will now encompass all of the ultrasound probes. This system gives reports of quality, dates and times of use and after patient for quality tracking. This eliminates employee exposure to harmful chemicals and splash contamination. Additional cost is a service contract with discount for one year warranty and four years of service.

MOTION 2025:95 - Moved by Dr. Kelly Hepworth, seconded by Denise Arola, That the Board of Trustees approve the Trophon Ultrasound Sterilization System at a cost of \$10,590.00. Ayes, all. Motion carried.

Consent Agenda - Medical Staff Privileges

Dr. Jeffrey Womble presented the Medical Staff Privileges as reviewed and recommended by the Credentials Committee and approved by the Medical Executive Committee:

The following files are presented to the Board of Trustees for Provisional Staff appointment:

- Robert C. Deveny, MD – Emergency Medicine. The committees reviewed and approved the application and file for Dr. Deveny and they recommend his appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
- Andrew J. Morse, DO – General Surgery. The committees reviewed and approved the application and file for Dr. Morse and they recommend his appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
- Krista L. Eschbach, MD – Tele-Neurology (proxy). The committees reviewed and approved the application and file for Dr. Eschbach and they recommend her appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.
- Diane J. Walleigh, MD – Tele-Neurology (proxy). The committees reviewed and approved the application and file for Dr. Walleigh and they recommend her appointment to the Provisional Staff of The Memorial Hospital at Craig for a term of one year.

The following files are presented to the Board of Trustees for Advancement of privileges:

- Ethan Munzinger, MD – Cardiology. The committees reviewed and approved the application and file for Dr. Munzinger and they recommend his advancement to the Associate Staff of The Memorial Hospital at Craig for a term of three years.
- Timothy Balise, PA-C – Physician Assistant (ortho). The committees reviewed and approved the application and file for Mr. Balise and they recommend his advancement to the Non-Physician Provider Staff of The Memorial Hospital at Craig for a term of two years.
- Simon Izaguirre, MD – Tele-Neurology (Proxy). The committees reviewed and approved the application and file for Dr. Izaguirre and they recommend his advancement to the Associate Staff of The Memorial Hospital at Craig for a term of three years.

The following files are presented to the Board of Trustees for Reappointment of privileges:

- Joan Donham, PA-C – Physician Assistant (ortho). The committees reviewed and approved the application and file for Ms. Donham and they recommend her reappointment to the Non-Physician Provider Staff of The Memorial Hospital at Craig for a term of two years.

MOTION 2025 - 96: Moved by Dr. Kelly Hepworth, seconded by Steve Hilley, That the Board of Trustees approve the Medical Staff Privileges as presented. Ayes, all. Motion carried.

Executive Session

At 6:37 p.m. The board adjourned to executive session.

MOTION 2025 - 97 : Moved by Dr. Kelly Heopworth, seconded by John Ponikvar, That the Board of Trustees adjourn to Executive Session for matters required to be kept confidential pursuant to the Colorado Open Meetings Law, C.R.S. § 24-6-402(4)(c) subject to the Colorado Professional Review Act, C.R.S. § 12-36.5-104(15). - 2025 Q3 - Risk Management Summary Report - Zachary Johnson. The executive session is not attorney-client privileged and will therefore be recorded.

At 6:47 p.m. The board returned to regular session.

MOTION 2025 - 98: Moved by John Ponikvar, seconded by Denise Arola, That the Board of Trustees return to regular session. Ayes, all. Motion carried.

2025 Q3 Risk Management Report

MOTION 2025 - 99: Moved by Dr. Kelly Hepworth, seconded by John Ponikvar, That the Board of Trustees approve the 2025 Q3 Risk Management Report as presented. Ayes, all. Motion carried.

New Business

Spa Easement Resolution

This resolution was discussed by the board which allows MRH to move forward with an easement conveyance for the MRH owned property located just east of the property owned by the Austin and Stefine Nelson of Spa Country.

MOTION 2025 - 100: Moved by Dr. Kelly Hepworth, seconded by Steve Hilley, That the Board of Trustees approve the Moffat County Commissioners Resolution designating Jennifer Riley as commissioner in-fact to act on behalf of MRH for the execution of all closing documents for the granting of an easement to Austin and Stefine Nelson of Spa Country . Ayes, all. Motion carried.

Adjourn

There being no further business, the meeting was adjourned at 6:57 p.m.

Respectfully submitted: Julie Hanna, Executive Assistant and Recorder.