

**BOARD OF TRUSTEES MEETING MINUTES**  
**Thursday, October 22, 2020, 6:00 p.m.**  
**ZOOM MEETING**  
**(Social Distancing required if in-person attendance)**

**Call to Order.** The meeting was called to order at 6:00 p.m. by Kelly Hepworth, Chair.

**Board members present were:** Terry Carwile, Kelly Hepworth, Forrest Luke, Todd Jourgensen, Denise Arola, and Don Myers.

**Board member absent was:** Chandler Larson.

**Hospital staff present:** Sam Radke, Andy Daniels, Michael Buda, Carol Bolt, Jennifer Riley, Dr. Jeff Womble, Amy Peck, Dr. Linda Couillard, Zachary Johnson, Seth Roby, Kelsie Bond, and Julie Hanna.

**Opportunity for Public to Address the Board.**

Anyone who would like to speak in public comment via ZOOM will need to indicate an interest via email to Julie Hanna at [Julie.hanna@memorialrh.org](mailto:Julie.hanna@memorialrh.org) prior to 5:45 PM that night before the meeting begins. We will unmute the participants and we will limit the comments to three (3) minutes per person. Anyone who is present who would like to speak in public comment will need to sign into the meeting before it begins. Comments are limited to (3) minutes per person.

There were no requests from the public.

**Agenda Review.** Several changes were made to the agenda.

**MOTION 2020 – 71:** Moved by Terry Carwile, seconded by Todd Jourgensen, That items E.2 Finance Committee Minutes of the meeting of October 21, 2020; F.1. Finance Committee Recommendation to approve COVID-19 Supplies and Capital; I.3. Proposal to cancel December 17, 2020 BOT meeting; and J.4. August, 2020 Financial Reports be deleted from the agenda. Ayes, all. Motion carried.

**November 2020 Calendar.** The calendar was reviewed and accepted by the board.

**Consent Agenda – Meeting Minutes**

**MOTION 2020 – 72:** Moved by Terry Carwile, seconded by Denise Arola, That the MRH Board of Trustees Minutes of the meeting of September 24, 2020, be approved. Ayes, all. Motion carried.

**MOTION 2020 – 73:** Moved by Terry Carwile, seconded by Denise Arola, That the board table the QSC minutes and they be presented for approval at the next meeting. Ayes, all. Motion carried.

### **Consent Agenda –Projects and equipment as recommended by Finance Committee**

**Recommendation to purchase a Refurbished Spine Table.** Amy Peck presented this request in the total amount of \$54,000: \$44,000 for the purchase and another \$10,000 to train Biomed staff to provide continuing maintenance for an additional spine table in addition to the present one. This would allow for rooms to be flipped for Dr. Devin doing spine cases thus decreasing turn over time. The Finance Committee recommended this request to the Board of Trustees.

**Bariatric Bathroom/Shower Renovation on the Med Surg Hallway.** Amy Peck presented this request having received quotes of \$20,000 and \$22,000. The current shower and toilet accommodate 250 pounds. This renovation will allow care of larger patients up to 1,000 pounds. To accommodate this project, one of the coves in the Med Surg hallway will be eliminated to make room for this project. The Finance Committee recommended this request to the Board of Trustees.

**Radiology Read Station and Monitors.** Andy Daniels presented this request. The present equipment is outdated and is no longer supported. The request is for replacement at a cost of \$33,467.00 for two reading screens plus a PC for the radiologists. Two vendors were solicited for bids. The Finance Committee recommended this request to the Board of Trustees.

**MOTION 2020 – 74:** Moved by Terry Carwile, seconded by Todd Jourgensen, That the board approve the purchases of the refurbished spine table, bariatric bathroom and radiology read station and monitors. Ayes, all. Motion carried.

**Consent Agenda – Medical Staff Privileges.** Jeff Womble, Chief of Staff, presented the privileges.

**MOTION 2020 – 75:** Moved by Denise Arola, seconded by Terry Carwile, That the following privileges be approved as reviewed and recommended by the Credentials Committee in September and October, and the Medical Executive Committee on October 14, 2020 and October 20, 2020.

The following files were presented for **Provisional Staff** appointment:

**Dr. Kelly Stinson, MD – Tele-Psychiatry (by Proxy).** The committee reviewed the file for Dr. Stinson, and they unanimously recommended her appointment to the Provisional Provider Staff of The Memorial Hospital.

**Dr. Mark Talmage, MD – Family Medicine.** The committee reviewed the file for Dr. Talmage, and they unanimously recommended his appointment to the Provisional Provider Staff of The Memorial Hospital.

**Dr. Jonathan Lind, DO – Internal Medicine.** The committee reviewed the file for Dr. Lind, and they unanimously recommended his appointment to the Provisional Provider Staff of The Memorial Hospital.

**Dr. Murthy Muthuswamy, MD – Internal Medicine.** The committee reviewed the file for Dr. Muthuswamy, and they unanimously recommended his appointment to the Provisional Provider Staff of The Memorial Hospital.

**Dr. Matthew Whitis, MD – Family Medicine.** The committee reviewed the file for Dr. Whitis, and they unanimously recommended his appointment to the Provisional Provider Staff of The Memorial Hospital.

The following file was presented for **Provisional Non-Physician Provider Staff** appointment:

**Kelsie Bond, PA – Physician Assistant.** The committee reviewed the file for Ms. Bond, and they unanimously recommended her appointment to the Non-Physician Provider Staff of The Memorial Hospital.

The following files were presented for **Reappointment – Associate Staff** appointment:

**Dr. Bryan Bomberg, MD – Orthopaedic Surgery.** The committee reviewed the file for Dr. Bomberg, and they unanimously recommended his reappointment to the Associate Provider Staff of The Memorial Hospital.

The following files were presented for **Advancement – Associate Staff** appointment:

**Dr. Sara Puening, MD – Tele-Psychiatry (by Proxy).** The committee reviewed the file for Dr. Puening, and they unanimously recommended her appointment to the Associate Provider Staff of The Memorial Hospital.

**Dr. Michele Siegele, MD – Tele-Psychiatry (by Proxy).** The committee reviewed the file for Dr. Siegele, and they unanimously recommended her appointment to the Associate Provider Staff of The Memorial Hospital.

The following files were presented for **Reappointment - Non-Physician Provider Staff** appointment:

**Margo Boatner, PA – Physician Assistant.** The committee reviewed the file for Ms. Boatner, and they unanimously recommended her appointment to the Non-Physician Provider Staff of The Memorial Hospital.

**Khristin Degli, PA – Physician Assistant.** The committee reviewed the file for Ms. Degli, and they unanimously recommended her appointment to the Non-Physician Provider Staff of The Memorial Hospital.

Ayes, all. Motion carried.

**Closure of US West Bank account.** Andy Daniels presented on the closure of this account which was a required bank account for the Athena system as our EMR on the provider side. The account is no longer needed and will be closed. It has a small balance that we want to access.

**MOTION 2020 – 76:** Moved by Denise Arola, seconded by Terry Carwile, That the Board of Trustees authorize closing of the US West Bank account. Ayes, all. Motion carried.

**Centennial Home Care, LLC DBA Memorial Regional Health Home Health and Hospice resolution to purchase.** This entity is presently a wholly owned subsidiary of The Memorial Hospital. Our accounting department has identified this entity as a cost report risk because it has its own tax identity. It is recommended that this entity be purchased by Community Clinics at Memorial Regional Health with an effective date of December 27, 2020.

**MOTION 2020 – 77:** Moved by Terry Carwile, seconded by Denise Arola, That the board approve the resolution for the sale of Centennial Home Care, LLC DBA Memorial Regional Health Home Health and Hospice. Ayes, all. Motion carried.

**4-Star Hospital Dashboard.** Zach Johnson presented this dashboard as of October 7, 2020. This is all claims based data which is partially derived from our EPIC system. Our 4 Star initiative will now become our QAPI, Quality Assurance and Process Improvement system.

**CEO's Report.** Andy Daniels presented his report and spoke to the following:

1. **Goals.** Meetings with his direct reports regarding their individual goals have been completed.
2. **4 Star Hospital.** He has been meeting with each manager to talk about engagement and beginning the journey towards the 4 Star Hospital.
3. **Coffee and a Newspaper.** This community meeting went well. Those community members there asked significant questions of Andy. It was a great opportunity.

**Rapid Care Clinic Report.** Jennifer Riley presented the current reports for all clinics and Rapid Care in Craig.

**Executive Session.** At 6:45 p.m. the board adjourned to Executive Session.

**MOTION 2020-78:** Moved by Terry Carwile, seconded by Todd Jourgensen That the board adjourn to Executive Session – Attorney-Client Privilege: For the purpose of receiving legal advice concerning personnel matters pursuant to C.R.S. § 24-6-402(4)(b) and (f). Ayes, all. Motion carried.

At 7:45 the board returned from Executive Session.

**MOTION 2020-79:** Moved by Denise Arola, seconded by Terry Carwile, That the Board approve Options A and C of the HHS spend-down plan. Todd Jourgensen and Forrest Luke recused themselves from this vote. Ayes, all. Motion carried.

**Adjourn.** The meeting was adjourned at 8:00 p.m.

Respectfully submitted,

*Julie Hanna*

Julie Hanna

Executive Assistant and Recorder