

BOARD OF TRUSTEES MEETING MINUTES
Thursday, January 28, 2021, 6:00 p.m.
ZOOM MEETING

Call to Order. The meeting was called to order at 6:00 p.m. by Kelly Hepworth, Chair.

Board members present were: Denise Arola, Terry Carwile, Kelly Hepworth, Forrest Luke, Todd Jourgensen and Don Myers.

Hospital staff present were: Sam Radke, Amy Peck, Andy Daniels, Michael Buda, Kyle Miller, Carol Bolt, Jennifer Riley, Dr. Jeff Womble, Dr. Linda Couillard, Seth Roby, Zachary Johnson, Steve Hilley, Paula Belcher, and Julie Hanna.

Guests present were: Dr. Allan Reishus, Tony Bohrer, Melody Villard and Josh Carney.

Welcome. Dr. Allan Reishus was welcomed as the recently appointed trustee to replace Chandler Larson. He will be seated at the February meeting. Tony Bohrer was also welcomed as the new Moffat County Commissioner liaison to the board. Melody Villard was also in attendance as the other new Moffat County Commissioner.

Opportunity for Public to Address the Board.

Anyone who would like to speak in public comment via ZOOM will need to indicate an interest via email to Julie Hanna at Julie.hanna@memorialrh.org prior to 5:45 PM that night before the meeting begins. We will unmute the participants and we will limit the comments to three (3) minutes per person. There were no requests from the public.

Agenda Review. Item M.2. was deleted from the agenda.

MOTION 2021 – 1: Moved by Terry Carwile, seconded by Denise Arola, That item M.2. be stricken from the agenda. Ayes, all. Motion carried.

February 2021 Calendar. The calendar was reviewed and accepted by the board.

Consent Agenda – Meeting Minutes

MOTION 2021 - 2: Moved by Terry Carwile, seconded by Todd Jourgensen, That the Board of Trustees approve the MRH Board of Trustees Minutes of the E-Meeting of December 22, 2020; approve the MRH Board of Trustees Minutes of the meeting of November 19, 2020; and accept the MRH Foundation Minutes of the meeting of January 28, 2021. Ayes, all. Motion carried.

Consent Agenda –Projects and equipment as recommended by Finance Committee

Treadmill Stress System – Cardiopulmonary. Kyle Miller presented this request. The current treadmill has reached end of life. This request is for a new treadmill, Epiphany software upgrade and integration with EPIC to perform stress tests, PFT and sleep studies. This allows for easier information access for our remote doctors. It was budgeted at \$31,700 in the 2021 budget, but it is coming in higher at a cost of \$46,012.00 because of rolling the integrations into EPIC. This

request appears on the 2021 Capital replacement plan that was developed last year and presented to the board.

ICAD Mammography Upgrade – Diagnostic Imaging. Kyle Miller presented this request. The current mammography machine is running on Windows 7 which is no longer being supported. In addition, it is required for HIPAA compliance to upgrade to Windows 10. The cost is \$27,950 for the computer, software and EPIC integration. This request appears on the 2021 Capital replacement plan that was developed last year and presented to the board.

Med Surge Replacement beds project. The beds in the IP unit are at end of life and may not be repaired anymore. Two beds were purchased with COVID funds. Fifteen more will replace the fleet. They will be purchased 3-4 per quarter. Cost per quarter is \$46,914.00 for an annual cost of \$187,656.00. The old beds will be sold to refurbish vendors who can down cycle them. This request appears on the 2021 Capital replacement plan that was developed last year and presented to the board.

MOTION 2021 – 3: Moved by Don Myers, seconded by Terry Carwile, That the Board of Trustees approve the Treadmill Stress System at a cost of \$46,012.00; ICAD Mammography Upgrade at a cost of \$27,950.00; and the Med Surge Replacement beds project for an annual cost of \$187,656.00. Ayes, all. Motion carried.

Consent Agenda – Clinical Privileges. Medical Staff Privileges. Jeff Womble, Chief of Staff, presented the privileges.

MOTION 2021 – 4: Moved by Denise Arola, seconded by Todd Jourgensen, That the following privileges be approved as reviewed and recommended by the Credentials Committee in June and July, and the Medical Executive Committee.

The following file was presented for **Provisional Staff** appointment:

Dr. Jacob Franklin, MD – Family Practice. The committee reviewed the file for Dr. Franklin, and they unanimously recommended his appointment to the Provisional Provider Staff of The Memorial Hospital.

Ayes, all. Motion carried.

2020 Q4 EOY Infection Prevention and Emergency Preparedness. Steve Hilley, presented this report for the year 2020. He investigates all potential issues and reports accordingly. Steve has a 35 point checklist that drives any investigation.

2020 Q4 EOY Quality Report. Zachary Taylor reported all incidents have been closed out for the year. There were 380 reported incidents for 2019 as compared to 273 for 2020. An added item to the list is the confirming that no vendors that MRH contracts with appear on the OIG exclusion list. Also added to the compliance is information of how many people with the organization have completed compliance training.

Hospital visitations are difficult during the COVID pandemic and special considerations have been made for visitors such as snow removal for clear paths to the outside windows to the patient rooms in the COVID unit. Lights were put up in the trees during the holiday season.

2020 Q4 EOY 4 Star Report. Zachary Johnson reported on the 4 Star Campaign as approved by the Board of Trustees and originally proposed by Sue Heiner, In Patient Nurse Manager. The goal of the program is not to meet national averages, but to best them.

2020 Q4 EOY Population Health Report. Paula Belcher reported on this initiative which screens patient for social determinants of housing, food and employment insecurity - factors what influence health. The cooperation between population health and patient access has improved the process substantially since it has become part of registration paper work. Of particular concern is diabetes because it is a large health problem in our community. She presented an overview of the federal and state grants population health it working on now.

CEO's Report. Andy Daniels presented his report. Highlights include:

4-Star Hospital: The last Administration Topic of the Week stated the organization is in the process of doing a billing satisfaction survey. CEO Andy Daniels will be meeting with managers individually and in groups to discuss progress within each department.

Telehealth: A program is about to "go-live" with a formal telehealth platform through EPIC which is being tested now.

GYN Services: Work continues on finding a part-time GYN provider to re-establish at least this portion of the service in Moffat County. One candidate has been interviewed, and a couple of others with promising backgrounds are set to interview soon.

EMS District: Good progress is being made in setting up a permanent funding solution for EMS services in the county. "Friend of Northwest Colorado Ambulance District" is the name of the entity that will be pursuing this initiative. It is a cooperative initiative by the City of Craig, Moffat County, Craig Rural Fire District, and MRH. If successful, EMS would be run by a new district and would no longer be under the hospital or hospital management.

December 2020, Clinics Report. Jennifer Riley reported a huge increase in patient visits at Rapid Care in November and December because of COVID testing. Presently there have been 725 confirmed cases in Moffat County with 6 this week. At present no COVID patients are admitted to the hospital.

December 31, 2020 Financial and Statistical Report. Sam Radke, CFO, presented report.

Patient Days at 2643 are 24.3% higher than 2019. December Patient Days at 260 is the highest level of any month in the last four years. ED Visits at 5037 are below 2019 levels by 12.3%. Clinic visits at 29,863 are below last year's level by 21.6%. Surgeries and Procedures at 1705 is 5.3% higher than 2019.

Cash and Investments is at \$5.7M. Patient Receivables is at \$15.0M virtually unchanged from last month's level.

Construction in Progress has been closed out to Buildings--previously we had not yet capitalized the costs of the third floor of the MOB.

Gross Patient Revenues at \$9,138,000 is above the monthly average of \$8.8M but below December, 2019's level of \$9,626,000. Revenue Deductions include a favorable adjustment of \$1.3M based upon estimated balances for year-end allowances.

Other variances of note:

Benefits includes a year-end adjustment of \$1,582,000 which represents final annual estimates of health insurance claims in excess of premiums. This affects also the Gain/Loss on investments by \$121,000.

Purchased Services is above budget by \$227,000 for "demo" costs of the old hospital building. Supply expenses are up by \$201,000 due to year-end inventory adjustments.

Days in AR is at 51, down from last month's level of 52 and down from last year's level of 77. Days Cash on Hand is at 39.9 compared to 47.3 in November and compared to 3.2 a year ago at this time (Remember those days?)

Our TPM for the month is 1.0% compared to November's level of -1.2%.

Our YTD Margin is slightly above break-even at .1 %.

December EOY 2020, Financial Report – Home Health and Hospice. Sam Radke presented this year-end report indicating that there is improvement with losses being less than in the past.

Executive Session. The board adjourned to Executive Session at 7:20 p.m.

MOTION 2021 – 5: Moved by Moved by Terry Carwile, seconded by Todd Jourgensen, That the Board of Trustees adjourn to Executive Session for matters required for hospital quality management information pursuant to C.R.S. 25-3-109. Q4 2020 - Risk Management Summary, and Executive Session - Attorney-Client privilege for the purpose of receiving legal advice on specific legal questions C.R.S. § 24-6-402(4)(b). Ayes, all. Motion carried.

At 7:50 p.m. the board returned to regular session.

MOTION 2021 – 6: Moved by Terry Carwile, seconded by Todd Jourgensen, That the Board of Trustees approve the Q4 EOY Risk Management Report. Ayes, all. Motion carried.

Adjourn. The meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Julie Hanna, Julie Hanna, Executive Assistant and Recorder