

**BOARD OF TRUSTEES MEETING MINUTES**  
**Thursday, January 27, 2022, Board Room, 6:00 p.m.**  
**In Person or via ZOOM**

**5:00 p.m. Board of Trustees Dinner.** Following dinner, Julie Hanna toured the board to see the hospital remodeling project that is very close to completion.

**6:00 p.m. Board of Trustees Regular Meeting**

**Call to Order.** The meeting was called to order Dr. Kelly Hepworth, Chair, at 6:00 p.m.

**Board of Trustees present:** Terry Carwile, Denise Arola, Dr. Kelly Hepworth, Dr. Allan Reishus, Don Myers, and Forrest Luke.

**Staff Present:** Kyle Miller, Jennifer Riley, Dr. Jeff Womble, Brittany Johnson, Michael Buda, Paula Belcher, Dr. Linda Couillard, Rebecca Forney, Zachary Johnson, Olivia Scheele, Clint Jantz, R.J. Palmer, and Julie Hanna.

**Guests Present:** Hannah Beaudin, Tony Bohrer, and Melody Villard.

**Special Recognition.** Board of Trustee member Don Myers is retiring from the board after thirty years of service, our longest tenured member. He was thanked for his commitment to MRH with a framed and signed photo of the present hospital, and an engraved brick from the former hospital. He said, "Everyone living in Craig and Moffat County are privileged to have the great facilities we now have with MRH, but even more than that, we are "fortunate and blessed" to have all of you and everyone on staff that continually devote their lives to helping people with all of our needs."

**New Board Members.** Recognized was Hannah Beaudin who has been appointed to the Board of Trustees by the Moffat County Commissioners to replace Todd Jourgensen for the remainder of that term. Ms. Beaudin and Roger Richmond will be officially seated at the February meeting.

**Opportunity for Public to Address the Board.** There were no requests.

**Agenda Review.** The board reviewed the agenda.

**MOTION 2022 – 1:** Moved by Terry Carwile, seconded by Forrest Luke, That the Board of Trustees accept the agenda with no changes. Ayes, all. Motion carried.

**February, 2022 Calendar.** The board reviewed and accepted the calendar with no changes.

**Consent Agenda – Meeting Minutes**

**MOTION 2022 – 2:** Moved by Dr. Allan Reishus, seconded by Terry Carwile, That the Board of Trustees approve the MRH Board of Trustees Meeting Minutes for November 18, 2021, and accept the MRH Finance Committee Meeting Minutes for January 26, 2022, the Quality Steering Committee Meeting Minutes for December 8, 2021 and January 12, 2022, and the MRH

Foundation Meeting Minutes for November 7, 2021. Ayes, all. Motion carried.

**Projects and Capital Purchases (as recommended by Finance Committee on 1-26-2022.)**

**Dietary – Aladdin Temp Rite On Tray Activators.** Jennifer Riley presented this request which is intended to replace the current ones which have aged and are at end of life. This is a food system of heated trays at a cost of \$8,042.00 that are taken to the patients' rooms. It was on the capital list for 2021, but was not purchased in 2021, and was moved to this year's list.

**MOTION 2022 – 3:** Moved by Terry Carwile, seconded by Denise Arola, That the Board of Trustees approve the purchase of the Aladdin Tem Rite O Tracy Activators as a cost of \$8042.00. Ayes, all. Motion carried.

**Surgical Services. ENT Generator.** Becky Forney and R.J. Palmer presented this request. Dr. Zonakis is our new ENT, and is requesting this piece of equipment. It was not budgeted for this year, and is used for performing intercapsular tonsillectomies and sinus surgeries. This generator allows for better control of bleeding during procedures because it includes a cautery function. It will be a lease to purchase over one year at a cost of \$21,905.96.

**MOTION 2022 – 4:** Moved by Dr. Allan Reishus, seconded by Denise Arola, That the Board approve the purchase of the ENT Generator at a cost of \$21,905.96. Ayes, all. Motion carried.

**Surgical Services. ENT Laryngeal Scopes.** This is instrumentation needed to perform laryngoscopes which the hospital currently does not have. R.J. Palmer met with Dr. Zonakis who advised that laryngoscopes are his specialty. The revised quote not to include instrumentation for pediatric patients is \$12,774.06.

**MOTION 2022 – 5:** Moved by Denise Arola, seconded by Terry Carwile, That the Board of Trustees approve the purchase of the laryngeal scopes for adolescent and adult at a cost of \$12,774.06. Ayes, all. Motion carried.

**Consent Agenda – Medical Staff Privileges.** Dr. Jeffrey Womble, Chief of Staff, presented the privileges. All have been reviewed and accepted by Medical Executive Committee and Credentials Committee.

**MOTION 2022 – 6:** Moved by Dr. Allan Reishus, seconded by Terry Carwile, That the Board of Trustees approve the following privileges as reviewed and recommended by the Credentials Committee and the Medical Executive Committee.

The following files were presented for Provisional Staff appointment:

- Aaron Stewart, DO – Family Medicine. The committee reviewed the file for Dr. Stewart, and they unanimously recommended his appointment to the Provisional Staff of The Memorial Hospital.
- Ruth Pitts, MD – Family Medicine. The committee reviewed the file for Dr. Pitts, and they unanimously recommended her appointment to the Provisional Staff of The Memorial Hospital.
- Mark Hermacinski, MD – General Surgery. The committee reviewed the file for Dr. Hermacinski, and they unanimously recommended his appointment to the Provisional Staff of The Memorial Hospital.

The following files were presented for Advancement of privileges:

- Kelsie Bond, PA – Physician Assistant. The committee reviewed the file for Ms. Bond,

and they unanimously recommended her appointment to the Non-Physician Provider Staff of The Memorial Hospital.

- Bridget Barnhart, PA – Physician Assistant. The committee reviewed the file for Ms. Barnhart, and they unanimously recommended her appointment to the Non-Physician Provider Staff of The Memorial Hospital.

The following files were presented for Reappointment of privileges:

- Alejandro Miranda, MD – Orthopaedic Surgery. The committee reviewed the file for Dr. Miranda, and they unanimously recommended his reappointment to the Associate Staff of The Memorial Hospital.
- Alexander Meininger, MD – Orthopaedic Surgery. The committee reviewed the file for Dr. Meininger, and they unanimously recommended his reappointment to the Associate Staff of The Memorial Hospital.
- Jeffrey Thompson, MD – Emergency Medicine. The committee reviewed the file for Dr. Thompson, and they unanimously recommended his appointment to the Provisional Staff of The Memorial Hospital.

Ayes, all. Motion carried.

**2021 EOY Quality Report.** Zachary Johnson presented the updated 2021 Four Star Dashboard. Benchmarks will be updated in 2022.

**2021 EOY Infection Control.** Olivia Scheele reviewed the data. She investigated two spine surgeries, however, the infections were post-surgical, not hospital acquired.

**2021 EOY Emergency Preparedness Report.** Clint Jantz reviewed the November 17, 2021, Mass Casualty Incident which involved the transit bus on U.S. Highway 40. He concluded that the emergency was handled well by all agencies involved.

**2021 EOY Population Health Report.** Paula Belcher presented the report. The state is still formulating the quality metrix so this dashboard is subject to change.

**Interim CEO's Report.** Jennifer Riley presented the report.

**2022 Goal Progress:**

1. **BHAG: 4-Star Hospital Campaign: "Our Family Caring for Yours."**
  - a. Continuous 18 + month Assessment Process
  - b. Approximate Completion Date: April 2023

**January 2022 Update:** The Props Team held an employee appreciation lunch in December. The Props team worked with the Seasoned Brisket to provide lunch, and it was well-attended by staff. Meals were provided to night shift, as well.

2. **Detox/Mental Health Short-Stay:**
  - a. Convert the existing OB unit to support short-term detox/mental health unit.
  - b. Implement and establish service line.
  - c. Completion Date: August 2022.

**January 2022 Update:** The first formal planning meeting was held Thursday, January 6. Meghan Francone and Jamie Fraipont-Daszkievicz have done a large portion of preliminary work thus far. This group will continue meeting weekly on Wednesday afternoons for 30 minutes to keep progress moving on the project. At this point our implementation goal is 4<sup>th</sup>

quarter of 2022. Meghan has also met with members from United Healthcare and Rocky who are offering their support in our program development from a payer perspective.

3. **Housing Development:**

- a. Explore multiple options and partnerships to develop housing on old hospital property.
- b. Completion Date: December 2022

**January 2022 Update:** The demolition of the old building is substantially complete. There is a small segment of the old breezeway between the NWCO Health building and our old building that will be removed in the spring. The delay is due to the underlying instability that removing the breezeway may create.

The housing committee met on Friday, January 21<sup>st</sup> and Todd Jourgensen attended to help the project move forward. The appraisal of the land was completed on January 12. It was needed to determine a fair market value should MRH sell the land or donate as an in-kind payment toward the project. The builder – Adena – is working to determine the financial feasibility of the proposed housing project. No plans are finalized at this time.

4. **EMS Transition Project:**

- a. Develop plan for the transition of EMS Service to a new district assuming successful passage of EMS District ballot in November 2021.
- b. Terminate MRH EMS Service by 12/31/2022.
- c. Completion Date: 12/31/2022

**January 2021 Update:** The County Commissioners appointed a nine-person taskforce that will develop a recommendation for the County Commissioners to consider for future EMS services within the county. Our CNO Becky Forney and EMS Manager Justin Doubrava have been appointed to the taskforce. This week the first meeting was held, and the committee members are tasked with gathering 5 years of financial and statistical information for the various EMS services within the county.

5. **Other Major Items:**

**January 2022 Update:**

**473 Yampa:** Interior renovations are nearing completion. The only departments waiting to move to the main campus are Accounting and HR. The moves will take place the week of the 24<sup>th</sup>.

**Spine Surgery:** Spine surgery will resume at MRH in April. Steamboat Orthopaedic and Spine Surgery are bringing on a new spine surgeon – Dr. Alex Sielatycki – to head up the program built by Dr. Devin. Dr. Sielatycki was trained by Dr. Devin, and we met with him on January 7<sup>th</sup>.

**Cardiology:** Cardiology services are now being provided by Dr. Frank Laws from Valley View Heart and Vascular (Glenwood). Dr. Laws will be in Craig two days per month. His first clinic was January 3-4 and he saw a number of our patients at that time. He will work with our Imaging Department to become iCal accredited – an accreditation for our echocardiography service that ensures standardized and quality care. His February clinic dates are February 14-15.

**Oncology:** Valley View Oncology will be added to MRH's rotation of visiting, onsite specialists. Dr. Mayer, one of the Valley View Oncologists, will be coming to Craig monthly to see patients here. We have not had onsite oncology services for the last two years. Our oncology services have been provided via telehealth with SCL. Patients will be able to continue their oncology care

with SCL, as we are not ending that relationship. We are adding an option with Valley View. The first Oncology Clinic will be held the first week of February.

**Steamboat Primary Care:** Primary care services in Steamboat were closed in December. The volumes started to increase in September but stagnated.

**CMS Complaint Survey:** The follow-up to the Condition-level finding was the last week of December. The surveyor was onsite less than one hour, and the finding is closed.

**2021 EOY Clinics Report.** Jennifer Riley presented the report for the Rapid Care Clinic.

**December 31, 2021 Financial and Statistical Report.** Brittany Johnson, Interim CFO, presented the report.

**Statistics:**

Patient Days are at 161 for December, which is down from prior month and significantly down from prior year at 260. ED Visits are at 534. This is higher than our 2021 average of 497 and up from prior year by 134 visits (34%). Clinic Visits are at 2,710, which is up from prior year by 21%. This is right in line with our monthly average for 2021 of 2,679. Surgeries & Procedures are at 158, which is higher than our monthly 2021 average of 149 and also higher than prior year of 144.

**Balance Sheet:**

Cash for the month is at \$6.1m which is up from prior month by \$639k. Under Limited Use Assets (Column A, Line 19-21), you will see that we have \$1.4m set aside for our 2021 Cost Report Payable, and also \$1.2m from our HHS funds to use as needed.

**Income Statement:**

Revenue for the month of December was at \$10.6m (Column A, Line 12) compared to a budget of \$9.5m. For 2021, our total revenue was \$121.8m (Column G, Line 12) compared to budget of \$111.9m and prior year of \$106.2m. We are over budget by 8.9% and prior year by 14.8%. We completed a contractual review with Eide Bailly at the end of November to confirm that we are in line with their estimates.

Expenses: Contract Labor continues to be high due to short staffing. We are over budget for the year on this by \$972k. 785 Russell demo expenses for the month of December were \$161k. \$1.1m was spent towards this demo in 2021, and overall \$2.1m. There was a net loss for the month of December in the amount of \$110k. For the year, we are at a Net Income of \$4.5m on a budget of \$3.4m.

**Days in AR, Days Cash on Hand, Total Profit Margin (TPM):**

Days in AR are up from last month's 44 to 46.

Days Cash on Hand is at 40, up from last month's level of 35.9. We started 2021 with 39.3 in January, so we were able to stay steady throughout the year.

Our TPM for the month is at -1.0%.

**12-31-2021 Financial Report – Home Health and Hospice.** Brittany Johnson, Interim CFO, reported the organization is making progress and working with the Revenue Cycle Coordinator concerning billing.

**Executive Session.** At 7:15 p.m. the board adjourned to executive session.

**MOTION 2022 - 7:** Moved by Terry Carwile, seconded by Denise Arola, That the board

adjourn to Executive Session for matters required to be kept confidential pursuant to the Colorado Open Meetings Law, C.R.S. § 24-6-402(4)(c) subject to the Colorado Professional Review Act, C.R.S. § 12-36.5-104(15). – 2021 EOY – Risk Management Summary Report – Zachary Johnson.

At 7:35 p.m. the board returned to regular session.

**Approval of 2022 EOY Management Report.**

**MOTION 2022 - 5:** Moved by Forrest, seconded by Terry Carwile, That the Board of Trustees approve the 2021 End of Year Risk Management Report as presented. Ayes, all. Motion carried.

**MyLoan Program with Bank of Colorado.** Brittany Johnson presented this request to update the signers on this program.

**MOTION 2022-8:** Moved by Denise Arola, seconded by Terry Carwile, That the Board of Trustees approve the following as signers on the MyLoan Program through the Bank of Colorado: Brittany Johnson, Kyle Miller and Jennifer Riley. Ayes, all. Motion carried.

**Eide Bailly Engagement Letter.** The engagement letter from Eide Bailly in connection with the 2021 Audit of MRH’s financial statements and compliance over federal award programs of MRH for the year ending December 31, 2021, was reviewed by the board. No further action was required.

At 7:40 p.m. the meeting was adjourned.

Respectfully submitted,

*Julie Hanna*

Julie Hanna, Executive Assistant and Recorder